



CITY OF BIRCHWOOD VILLAGE
 207 Birchwood Avenue
 Birchwood, MN 55110

(651) 426-3403 / 651-426-7747 (fax)
 info@cityofbirchwood.com
 www.cityofbirchwood.com

RIGHT-OF-WAY PERMIT APPLICATION

Excavation Permit Emergency Permit Obstruction/Aerial Interduct Permit Small Wireless Facility Permit

Site Address:						City Permit #																			
Location:						Date Permit Requested:																			
Type of Construction:																									
Applicant:						GSOC I.D. #																			
Address:																									
Contact Person:						Work Phone:																			
Cell Phone:						24 Hour #:																			
Applicant Email:																									
Contractor:						Work Phone:			GSOC I.D. #																
Contact Person:						Cell Phone:			24 Hour #																
Facilities Information																									
<input type="checkbox"/>		Cable TV		<input type="checkbox"/>		Traffic		<input type="checkbox"/>		Storm Sewer		<input type="checkbox"/>		Water		Conduit/Water Service(Size & Material):									
<input type="checkbox"/>		Gas		<input type="checkbox"/>		High Pressure		<input type="checkbox"/>		Low Pressure		<input type="checkbox"/>		San. Sewer											
<input type="checkbox"/>		Electric Voltage:						<input type="checkbox"/>		Storm Sewer		Cable (Size &Type):													
<input type="checkbox"/>		Telecom.		<input type="checkbox"/>		Fiber		Other:																	
Purpose of Construction																									
<input type="checkbox"/>		New		<input type="checkbox"/>		Replacement		<input type="checkbox"/>		Repair		Other:													
Type of Construction																									
<input type="checkbox"/>		Trench		<input type="checkbox"/>		Hole		<input type="checkbox"/>		Chamber		Bore (Specify)													
<input type="checkbox"/>		Aerial		Plow (Specify):						Other:															
Construction Details																									
Excavation Size — Length:			Width:			Depth:			Total Linear Footage:																
ROW being used:		<input type="checkbox"/>		Driving Lane		<input type="checkbox"/>		Parking Lane		<input type="checkbox"/>		Sidewalk		<input type="checkbox"/>		Blvd.		<input type="checkbox"/>		Median					
Type of Material		<input type="checkbox"/>		Concrete		<input type="checkbox"/>		Bituminous		<input type="checkbox"/>		Gravel		<input type="checkbox"/>		Sod		<input type="checkbox"/>		Field Grass		<input type="checkbox"/>		Trees & Shrubs	
Structures		<input type="checkbox"/>		Curb & Gutter		<input type="checkbox"/>		Sidewalk		<input type="checkbox"/>		Signals		Other:											
Construction Schedule																									
Estimated Start Date:						Weekend Dates:																			
Estimated End Date:						After Hours Dates:																			
Comments																									
<input type="checkbox"/> (If box is checked) Prior to any work being done in the ROW (including Gopher State locates,) the permit holder shall notify any affected property owners of the planned work to be done in the ROW.																									
Applicant must be registered in compliance with the Right-Of-Way Ordinance before a permit will be issued.																									
WARNING: Call Gopher State One Call before digging! – (651) 454-0002																									
Call for ROW inspections – City Engineer's Office: (612) 781-2188																									
Open cut windows must be provided over all Birchwood Village Utility Crossings:																									
Underground Utility Placement Minimum Depth (3')						Permit Approved By:																			
Underground Utility Placement Minimum Depth (4')						Date of Approval:																			
Permit Fees																									
Applicant Signature: _____		<input type="checkbox"/>		Cash		Fee:		\$																	
Date: _____		<input type="checkbox"/>		Check		Penalty:		\$																	
		<input type="checkbox"/>		Credit		Total :		\$																	