

CITY OF BIRCHWOOD VILLAGE
PLANNING COMMISSION MEETING
March 28, 2019
MINUTES

COMMISSIONERS PRESENT: Vice Chair John Lund, Mark Foster, Andy Sorenson.
Absent: Jozsef Hegedus
OTHERS PRESENT: City Administrator Tobin Lay, Paul Edwards, Robert Carson,
Jason Grey

Vice Chair John Lund called the meeting to order at 7:05 pm

Jason Grey has questions about address change, moving mailbox from Hall to Birchwood Avenue. Paul Edwards had questions about building a garage that exceeds height limits.

APPROVE AGENDA – Vice Chair John Lund motioned to approve the agenda. Mark Foster seconded. Motion passed.

REGULAR AGENDA

- A. Review/approve March 7, 2019 meeting minutes.
Vice Chair John Lund recommended to amend minutes, Regular Agenda C, to replace “except p. 6 line 7” with “except p. 6 subp. 4. A (7).”
Commissioner Mark Foster motioned to approve. Commissioner Andy Sorenson. Motion passed.
- B. Discuss Amending Permit Requirements (203.040).
Vice Chair Lund recommended striking all of Subp. 4 D. Electrical. on p. 8 of the packet. Suggested to replace with “all electrical permits must be obtained through MN Department of Labor and Industry. Commissioner Foster motioned. Commissioner Sorenson seconded. Motion passed.
- C. Discuss 302.015 Undersized Lot.
Administrator Tobin Lay requested that Commissioners amend Birchwood City Code Section 302.015. It is unclear what the 60% rule applies to – City Attorney Alan Kantrud has opined that it does not apply to setbacks. Vice Chair Lund recommended adding a sentence to 302.015 that reads that the rule does not apply to setbacks. Commissioner Foster motioned. Commissioner Sorenson seconded. Motion passed.
Lund recommended creating a definition of area based on language from the International Building Code Chapter 2 Building Area. Foster motioned. Sorenson seconded. Motion passed.

ADJOURN at 8:14pm. Motion was made by John Lund, seconded by Mark Foster. All ayes. Meeting adjourned.