

**CITY OF BIRCHWOOD VILLAGE
PLANNING COMMISSION MEETING
June 6, 2017**

MINUTES

COMMISSIONERS PRESENT: Chair Doug Danks, Vice Chair John Lund, John Winters, Randy Felt and Jozsef Hegedus.

OTHERS PRESENT: City Administrator Tobin Lay, City Attorney Alan Kantrud, Andy Sorenson and Alan Mitchell.

Chair Doug Danks called the meeting to order at 7:00 p.m.

REGULAR AGENDA

A. Discuss City's Comprehensive Plan.

Planning Commission recommends Bridget Sperl be hired to prepare the local water plan and to assist the Commission in updating the Comprehensive plan.

Doug Danks motioned; John Lund 2nd. Recommendation passed unanimously.

B. Discuss City Code 303 Amendment.

Planning Commission moves to recommend the model ordinance from the league of cities with revisions as discussed.

Doug Danks motioned; John Lund 2nd. Recommendation passed unanimously.

C. Vision Letter.

2030 Plan lacks a clear vision for the future for Birchwood Village. Motion made for commissioners to send vision letter to Doug Danks to consolidate.

D. Elect Vice Chair.

Doug Danks nominated John Lund for Vice Chair; Randy Felt 2nd. Nomination passed unanimously.

ADJOURN

MOTION WAS MADE BY COMMISSIONER LUND AND SECONDED BY COMMISSIONER WINTERS TO ADJOURN THE MEETING. ALL AYES. MOTION PASSED. MEETING ADJOURNED AT 8:12 P.M.