

CITY OF BIRCHWOOD VILLAGE
PLANNING COMMISSION MEETING
June 27, 2019
MINUTES

COMMISSIONERS PRESENT: Vice Chair John Lund, Jozsef Hegedus, Mark Foster, Andy Sorenson, and Michael Kraemer

OTHERS PRESENT: City Attorney Alan Kantrud

Vice Chair John Lund called the meeting to order at 6:56 pm.

APPROVE AGENDA – Mark Foster motioned to approve the agenda. Mike Kraemer seconded. Motion passed.

REGULAR AGENDA

- A. Welcome Newly Appointed Commissioner Michael Kraemer.
Commissioners welcomed Michael Kraemer and introduced each other.
- B. Review Draft Ordinance 2019-04-01 Amending Permit Requirements (203.040).
Upon City staff recommendation, Jozsef Hegedus motioned to not delete “nominal structures” from the list of exemptions. John Lund seconded. Motion passed.
John Lund motioned to adopt provisions presented in packet pp 6-8 to the end of Sec 203 as “Performance Standards For All Permitting In The City;” stipulating that these standards would apply to all permits unless one of the exemptions in 203.040 or otherwise advised by the City Administrator or Building Official. Removing “stormwater and” from the “Stormwater and Erosion Control Plans” section on p 7 and extending the minimum insurance coverage period on p 6 from six months to one year. Jozsef Hegedus seconded. All ayes – motion passed.
- C. Review/Approve April 25, 2019 Meeting Minutes.
Andy Sorenson motioned to approve April 25, 2019 minutes. Jozsef Hegedus seconded. All ayes – motion passed.
- D. Elect Officers.
Mark Foster motioned – John Lund as Chair for 2019. Michael Kraemer seconded. All ayes – motion passed.
Andy Sorenson motioned – Jozsef Hegedus as Vice Chair for 2019. Michael Kraemer seconded. All ayes – motion passed.
Mark Foster motioned – Andy Sorenson as Secretary for 2019. Jozsef Hegedus seconded. All ayes – motion passed.

ADJOURN at 7:35pm. Motion was made by Michael Kraemer, seconded by Jozsef Hegedus. All ayes. Meeting adjourned.