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CITY OF BIRCHWOOD VILLAGE
Special CITY COUNCIL MEETING
July 17, 2013

MINUTES

MEMBERS PRESENT: Greg Donovan, Bill Hullsiek, Randy Lafoy, Mary Wingfield

STAFF PRESENT: City Attorney, Kevin Sandstrom

OTHERS PRESENT: Mark Casey, St Anthony Village City Manager, Shelly Rueckert, St Anthony Village Finance director, Mark Anderson (roads committee), John Lund (Parks Committee), Margie Kronschnabel and Jim Nelson

Wingfield called the meeting to order @ 7 pm.

AGENDA APPROVAL: M/Lafoy, S/Donovan. Passed 4-0.

Staffing: Mark Casey was introduced and presented information on St Anthony Village's proposal to provide staffing for the city. Casey suggested that the first 60 days would analyze the city's current staffing and needs. After 60 days, SAV staff would make their findings and make a recommendation for staffing going forward. The current contract would be for 90 days and reviewed by both parties at that time.

The goal is to increase efficiencies for both cities. Other issues discussed include election coverage and county filings. Birchwood staff policies will still apply. Worker compensation (LMC) requirements will probably still apply.

Both cities agree the proposal needs to be reviewed by the state auditor to ensure the proposal meets state standards. The attorneys for both cities will review this issue and provide each council with a proposed Joint Powers agreement by the next council meeting of August 13, 2013.

ROADS COMMITTEE:

Mark Anderson of the Roads Committee reported chip sealing would start tomorrow. The last repair on Cedar Street will be done as well.

Proposed crosswalks were suggested and agreed to at Jay/Hall, White Pine/Hall and Oakridge/Cedar.

Lane width will be reduced to 10 or 11 feet depending on the recommendation of MNDot .

Estimates for 2014 will be prepared in September for some minor repairs still pending.

It was noted that Schifsky provides street sweeping on an hourly basis that should result in a 40- 50% reduction in cost (about \$2000) next year.

46 The council again thanked the committee for its extensive work and analysis.

47 TREES: John Lund and Randy Lafoy presented estimates for tree removal for trees and branches that
48 pose a safety issue.

49 M/Hullisiek, S/Wingfield, authorize Steve Dean to remove trees pursuant to his bid for \$534. Motion
50 passed 4-0

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53 CHICKEN ORDINANCE: The council reviewed an updated draft that was reviewed by the WB police
54 department. Various changes were suggest and will be compiled by the mayor and forwarded to the
55 city attorney to prepare a summary publication resolution.

56 M/Lafoy, S/Hullisiek. The clerk is directed to publish the notice for public hearing pursuant to the city's
57 policy. Motion passed 4-0.

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59 The publication must be at least 10 days prior to the public hearing August 13, 2013.

60 A fee of \$10 was suggested per permit/license. The city attorney will draft a resolution.

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64 Other tree removal will be reviewed for the 2014 budget.

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67 ADJOURN: M/Donovan, S/Lafoy at 9:00 P.

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70 Attested to City Council Approval:

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73 
74 Cindie J Reiter
75 Interim City Clerk

