

**CITY OF BIRCHWOOD VILLAGE  
SPECIAL CITY COUNCIL MEETING  
September 2, 2020**

**MINUTES**

**COUNCIL MEMBERS PRESENT:** Mayor Mary Wingfield; Council Members: Jonathan Fleck, Randy LaFoy, Jessi Aakre and Kevin Woolstencroft.

**STAFF PRESENT:** City Administrator Tobin Lay, City Attorney Alan Kantrud.

**OTHERS PRESENT:** Ryan Hankins, Justin McCarthy, Mark Foster, Trilby White, Steve Schad, Michael McKenzie, Susan ?, K.A.

**Mayor Wingfield** called the special council meeting to order at 7:00 p.m.  
**City Administrator Lay** explained the reason for the meeting being conducted virtually via the Zoom platform as is permitted by Minnesota State Statute.

**AGENDA APPROVAL:**

MOTION WAS MADE BY COUNCILMEMBER WOOLSTENCROFT AND SECONDED BY COUNCILMEMBER AAKRE TO APPROVE THE AGENDA. ROLL CALL VOTE: WOOLSTENCROFT; AYE, FLECK; AYE, LAFOY; AYE, AAKRE; AYE, WINGFIELD; AYE. MOTION PASSED.

**COUNCIL REGULAR AGENDA:**

**A. First Reading of Interim Ordinance 2020-09-01, Moratorium on Subdivisions.**

**Mayor Wingfield:** She introduced the agenda item and asked City Attorney Kantrud to explain the proposed interim ordinance and why it is necessary.

**City Attorney Kantrud:** He provided a summary of the interim ordinance and its intended purposes.

**Mayor, Council Members & Kantrud:** They discussed the language of the proposed interim ordinance.

MOTION WAS MADE BY MAYOR WINGFIELD AND SECONDED BY COUNCILMEMBER LAFOY TO APPROVE THE FIRST READING OF INTERIM ORDINANCE 2020-09-01. ROLL CALL VOTE: LAFOY; NAY, AAKRE; AYE, WOOLSTENCROFT; AYE, FLECK; AYE, WINGFIELD; AYE. MOTION PASSED.

MOTION WAS MADE BY MAYOR WINGFIELD AND SECONDED BY COUNCILMEMBER WOOLSTENCROFT TO SET THE PUBLIC HEARING AND SECOND READING FOR INTERIM ORDINANCE 2020-09-01 FOR SEPTEMBER 8, 2020 AT 7:00 P.M. ROLL CALL VOTE: WOOLSTENCROFT; AYE, LAFOY; AYE, AAKRE; AYE, FLECK; AYE, WINGFIELD; AYE. MOTION PASSED.

**ADJOURN**

MOTION WAS MADE BY COUNCILMEMBER WOOLSTENCROFT AND SECONDED BY COUNCILMEMBER LAFOY TO ADJOURN THE MEETING. ROLL CALL VOTE: LAFOY; AYE, AAKRE; AYE, FLECK; AYE, WOOLSTENCROFT; AYE, WINGFIELD; AYE. MOTION PASSED. MEETING ADJOURNED AT 7:17 P.M.

  
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Mary Wingfield, Mayor

ATTEST:   
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Tobin Lay, City Administrator, Clerk