



CITY OF BIRCHWOOD VILLAGE
SPECIAL CITY COUNCIL & ROADS COMMITTEE MEETING
MAY 6, 2019

Council Members Present: Mayor Mary Wingfield and Councilmembers Randy LaFoy and Kevin Woolstencroft were present. Councilmembers Jessi Aakre and Jon Fleck were absent.

Roads Committee Members Present: Gene Ruehle, Tom Patsy, John Anderson, Ben Creagh and Mark Foster.

Others Present: City Engineer Steve Thatcher, Mike Brooks (Lake Links Assoc.) and Steve Wolgamot (Lake Links Assoc.).

CALL TO ORDER

Mayor Wingfield: Called the special meeting to order at 6:00 pm.

CITY BUSINESS – SPECIAL MEETING AGENDA

- A. Lift Station #1 Update (Bypass)
 - a. Council Deliberation

Mayor Wingfield: Expressed goal of meeting is to determine how to best put a gravity line in to replace the defunct lift station.

Steve Thatcher: Stated only one method has been approved and it requires easement negotiation and an offer to the Bartz and Sevcik private properties. Informed attendees that one of the two parties are not responding despite this being a timely issue.

Mayor, Engineer Thatcher and Council Members: Discussed the Lift Station Bypass issue at length including issues such as Ramsay and Washington County permission for alternate routes, what to offer private landowners and other detailed project specifications.

Engineer Thatcher: Suggested a \$10K easement offer to each of the two landowners, good for seven days. Stated their reply would be a move forward, but no reply likely means another avenue is needed to get the project started.

Mayor and Council Members: Decided Mr. Thatcher will draft an easement offer letter to the landowners and send it to Administrator Lay. This letter will be valid for ten business days with an email to inform the two residents ahead of time if possible.

MOTION WAS MADE BY COUNCILMEMBER WOOLSTENCROFT AND SECONDED BY COUNCILMEMBER LAFOY TO OFFER PROPERTY OWNERS BARTZ AND SEVCIK TEN THOUSAND DOLLARS, EACH, IN NEGOTIATION FOR EASEMENT ACCESS TO THEIR PROPERTIES FOR THE LIFT STATION BYPASS. THE OFFER WILL BE VALID UNTIL MAY 17, 2019. ALL AYES. MOTION PASSED.

Mayor, Council Members and Engineer Thatcher: Continued to discuss several project details.

ADJOURN

Mayor Wingfield: Called for recess at 6:11pm until members of the Roads Committee and Lake Links Association arrived.

CALL TO ORDER

Mayor Wingfield: Re-convened the special meeting at 6:30 pm.

- B. Lake Links Trail Update
 - a. Trail Progress and Overview

Mayor Wingfield and Gene Ruehle (Roads Chair): Introduced the topic of Lake Links Trail and issues to attendants.

Steve Wolgamot (Lake Links Association): Presented two narrow traffic lanes with surmountable trail on North side of road as solution to Birchwood Road.

Gene Ruehle (Roads Chair): Stated Birchwood has about 28 feet of pavement on its roads and the city is searching for solutions within that space without interruptions to residents along Cedar and Hall Avenues. The City should know by May 20th if 2019 legislation for \$120,000 passes.

- b. Discuss/Review Options & Grant Offer

All Present: The members then discussed roadway options:

- i. No change: with little to no changes in traffic direction.
- ii. Jay St. to City border: design and construct a trail along Hall Avenue between the Birchwood/Mahtomedi city borders and Jay St. intersection only with an 8 foot walking/biking trail along the lakeside.
- iii. Pursue option 2, but with a surmountable curb to an elevated trail.
- iv. Pursue option 2, but with drainage and curbs inclusive of any other State of Minnesota requirements.
- v. City border to Cedar/Hall intersection: Design and construct a trail along Hall Avenue between the Birchwood/Mahtomedi city borders all the way to the Cedar Street intersection before Hall Avenue.
- vi. Walking only: Construct a trail strictly for walking.

MOTION WAS MADE BY COUNCILMEMBER WOOLSTENCROFT AND SECONDED BY COUNCILMEMBER LAFOY TO ACCEPT A \$1,000 GRANT FROM THE LAKE LINKS ASSOCIATION IN ORDER TO PREPARE LAKE LINKS TRAIL PLANS. ALL AYES. MOTION PASSED.

- c. Schedule Lake Links Trail Open House Meeting

Mayor, Council and Roads Committee Members: Decided open-to-the-public meeting would be June 3rd at 6:30pm, tentatively.

Roads Committee: Recommended that Mayor Wingfield, Councilmembers Woolstencroft and LaFoy, Chair Ruehle of the Roads Committee and potentially an engineering consultant if necessary work with Lake Link's staff in order to develop a prototype trail cross-section.

MOTION WAS MADE BY COUNCILMEMBER LAFOY AND SECONDED BY COUNCILMEMBER WOOLSTENCROFT TO HOLD A LAKE LINKS OPEN HOUSE MEETING MONDAY, JUNE 3, 2019 AT 6:30PM, TENTATIVELY. MAYOR WINGFIELD AND COUNCILMEMBERS LAFOY AND WOOLSTENCROFT AS WELL AS CHAIR RUEHLE OF THE ROADS COMMITTEE AND AN ENGINEERING CONSULTANT IF NEEDED ARE HEREBY AUTHORIZED TO WORK WITH LAKE LINKS STAFF IN ORDER TO DEVELOP A PROTOTYPE LAKE LINKS TRAIL CROSS-SECTION. ALL AYES. MOTION PASSED.

- C. Roads Committee Business

- a. Approve April's Roads Committee Meeting Minutes

Roads Committee: Approved.

- b. T.A. Schifsky Quotes

Roads Committee: Discussed and noted for the record that T.A. Schifsky has recommended Birchwood delay another chip seal.

ADJOURN

MOTION WAS MADE BY COUNCILMEMBER LAFOY AND SECONDED BY COUNCILMEMBER WOOLSTENCROFT TO ADJOURN THE MEETING. ALL AYES. MOTION PASSED. MEETING ADJOURNED AT 8:05 PM CST.

ATTEST:

Mary Wingfield
Mayor

Tobin Lay
City Administrator / Clerk