

**CITY OF BIRCHWOOD VILLAGE  
SPECIAL CITY COUNCIL MEETING  
AUGUST 21, 2019**

**MINUTES**

**MEMBERS PRESENT:** Mayor Mary Wingfield; Council Members: Kevin Woolstencroft, Jonathan Fleck.

**STAFF PRESENT:** Tobin Lay, City Administrator; Alan Kantrud, City Attorney.

**OTHERS PRESENT:** Greg Peterson (White Bear Lake; Fire Chief), Ellen Hiniker (White Bear Lake; City Manager), Candice Kraemer (resident)

Mayor Wingfield called the special meeting to order at 7:00pm.

**REGULAR AGENDA**

- A. 2020 WBL Fire Budget - City of White Bear Lake Staff
  - a. **Mayor Wingfield:** Welcomed Greg Peterson and Ellen Hiniker to the special meeting and provided a brief overview of the increases in cost of contracting with White Bear Lake for Fire & EMT services over the past few years. Requested an explanation on the cost increases.
  - b. **Ellen Hiniker & Greg Peterson:** Explained the reason for the rate increases; major organizational structure changes and equipment replacement costs. They do not anticipate additional large increases in coming years. They explained how Fire and EMT work within the budget.
- B. Lake Ave Mill, Overlay & Drainage
  - a. **Mayor Wingfield:** Informed Council that after discussing the Lake Aveunue mill and overlay project in depth with T.A. Schifsky's, they have reduced their bid to \$15,000 (Schifsky to design instead of City Engineer).

**MOTION WAS MADE BY COUNCILMEMBER FLECK AND SECONDED BY COUNCILMEMBER WOOLSTENCROFT TO APPROVE T.A. SCHIFSKY'S DESIGN AND BUILD PROPOSAL FOR \$15,000.00. ALL AYES. MOTION PASSED.**

**ADJOURN**

**MOTION WAS MADE BY COUNCILMEMBER WOOLSTENCROFT AND SECONDED BY COUNCILMEMBER FLECK TO ADJOURN THE SPECIAL COUNCIL MEETING. ALL AYES. MOTION PASSED. MEETING ADJOURNED AT 7:42 PM CST.**

ATTEST:

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Mary Wingfield

Mayor

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Tobin Lay

City Administrator - Clerk