



AGENDA OF THE REGULAR MEETING OF
THE CITY COUNCIL
CITY OF BIRCHWOOD VILLAGE
WASHINGTON COUNTY, MINNESOTA
August 5, 2015
7:00 P.M.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVE AGENDA

OPEN PUBLIC FORUM

ANNOUNCEMENTS

PLANNING COMMISSION

- A. Jason and Jennifer Tell - 697 Hall Avenue - A request for a 13-foot variance from the 40-foot municipal street setback requirement per Code Section 302.020.2*

CITY BUSINESS – CONSENT AGENDA

- A. Approval of Regular Meeting July 14, 2015 Minutes*

CITY BUSINESS – REGULAR AGENDA

- A. WBLCD Board Member Appointment
- B. Approval of Treasurer's Report*
- C. Continuation of Adding Tree Preservation Language to City Code
- D. First Reading of Ordinance 2015-07-01, Amending Section 607 of City Code*
- E. First Reading of Ordinance 2015-8-01, Amending Section 302.045 of City Code*
- F. City Administrator's Report
 - a. Downed Tree on Birchwood Lane
 - b. Lift Station Controls Discussion
- G. City Attorney's Report

* Denotes items that have supporting documentation provided

ADJOURN

* Denotes items that have supporting documentation provided

**CITY OF BIRCHWOOD VILLAGE
REGULAR CITY COUNCIL MEETING
July 14, 2015**

MINUTES

MEMBERS PRESENT: Mayor Mary Wingfield; Councilmembers: Bill Hullsiek, Randy LaFoy, and Kevin Woolstencroft, Mark Anderson

STAFF PRESENT: Chris Mickelson, City Administrator; Mike Anderson, City Treasurer

OTHERS PRESENT: Representatives from Washington County Sheriff's Office

Mayor Wingfield called the regular meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

AGENDA APPROVAL:

MOTION WAS MADE BY COUNCILMEMBER LAFOY AND SECONDED BY COUNCILMEMBER HULLSIEK TO APPROVE THE AGENDA AS PRESENTED. ALL AYES. MOTION PASSED.

PRESENTATION:

Sergeant Gribble and Deputy Helms gave a presentation about speeding in Birchwood Village along with overnight parking.

OPEN PUBLIC FORUM: N/A

ANNOUNCEMENTS: Mayor Wingfield stated across the lake swim is August 8 and the 4th of July parade was a success. Council Member Hullsiek stated National Night out will take place on Jay St. on the eve of August 4.

CITY BUSINESS - CONSENT AGENDA

A: Approval of Regular Meeting June 9, 2015 Minutes

B: Resolution 2015-13, Accepting a Public Address System from Dave Prunty

MOTION WAS MADE BY COUNCILMEMBER LAFOY, SECONDED BY COUNCILMEMBER WOOLSTENCROFT TO APPROVE THE CONSENT AGENDA AS PRESENTED. ALL AYES. MOTION PASSED.

CITY BUSINESS - REGULAR AGENDA

A. Water Utility Rate Discussion & Resolution 2015-14, Setting the Water Utility Rates

Mayor Wingfield opened up discussion to public. No public present. Discussion closed.

City Administrator Mickelson discussed water main breaks in 2014 and the need for raising the water rates to keep our cost close to cash neutral. White Bear Lake has raised the water rates for the city; in turn the resident rates will need to increase.

Mayor Wingfield stated that the new rates would begin in September during the new billing cycle.

MOTION TO SET A PUBLIC HEARING FOR THE NEW WATER UTILITY RATES BEGINNING ON SEPTEMBER BILLING CYCLE WAS MADE BY COUNCIL MEMBER WOOLSTENCROFT AND SECONDED BY COUNCIL MEMBER ANDERSON.

B. Approval of Treasurers Report

MOTION WAS MADE BY COUNCILMEMBER LAFOY SECONDED BY COUNCILMEMBER WOOLSTENCROFT TO APPROVE THE TREASURERS REPORT. ALL AYES. MOTION PASSED.

C. Second Reading of Ordinance 2015-06-01, Adding Water Conservation Language to City Code

City Administrator Mickelson stated that this language would not allow residents to use water during certain hours of the day to eliminate evaporation.

MOTION WAS MADE BY COUNCIL MEMBER LAFOY SECONDED BY COUNCILMEMBER HULLSIEK, TO APPROVE THE ORDINANCE 2015-06-01, ADDING WATER CONSERVATION LANGUAGE TO CITY CODE. ALL AYES. MOTION PASSED

D. Consideration of Adding Tree Preservation Language to City Code

Mayor Wingfield stated she had pulled City of Gem Lakes code and would like to table the discussion until next meeting to allow time to read over and consider the language.

E: First Reading of Ordinance 2015-07-01, Amending Section 607 of City Code

Council Member Woolstencroft stated that parking is minimal.

Mayor Wingfield stated that parking isn't a large issue. No parking issues during a 500 person parade. Space along the street is sufficient but there are concerns.

City Attorney Kantrud recommended changing some of the working to make the code more understandable for residents.

Mayor Wingfield suggested changing some words to clean up the ordinance and address the issue at the next meeting. Mayor also suggested having some new language for the next meeting and adopting in September.

F: Resolution 2015-12, Accepting the Resignation of Current City Administrator Mickelson and Naming Current City Treasurer Anderson as City Administrator

MOTION WAS MADE BY COUNCIL MEMBER LAFOY SECONDED BY MAYOR WINGFIELD, TO APPROVE THE RESOLUTION 2015-12, ACCEPTING THE RESIGNATION OF CURRENT ADMINISTRATOR MICKELSON AND NAMING CURRENT TREASURER ANDERSON AS CITY ADMINISTRATOR. ALL AYES. MOTION PASSED

G: City Administrator's Report

A: Lift Station Discussion

City Administrator Mickelson stated that the concerns with the lift stations should be behind us. Also bringing the controls of the stations to upper level which would eliminate the need of two operators at weekly checks to lower cost. Finally flushable wipes are not good for the sewer infrastructure.

B: Reschedule August 11, 2015 Meeting due to School District 624 Primary Election

**MAYOR WINGFIELD MADE A MOTION TO MOVE THE MEETING TO WEDNESDAY, AUGUST 5 AT 7PM
SECONDED BY COUNCIL MEMBER HULLSIEK. ALL AYES. MOTION PASSED**

H: City Attorney's Report

City Attorney Kantrud Discussed progress on the Kay Beach easement.

ADJOURN

**MOTION WAS MADE BY COUNCILMEMBER ANDERSON, SECONDED BY COUNCILMEMBER
WOOLSTENCROFT TO ADJOURN THE MEETING. ALL AYES. MOTION PASSED. MEETING
ADJOURNED AT 8:30 P.M.**

Mary Wingfield
Mayor

ATTEST:

Mike Anderson
City Administrator-Clerk

As of 08/03/2015
Fiscal Year:2015

<u>Name of Fund</u>	<u>Beginning Balance</u>	<u>Total Receipts</u>	<u>Total Disbursements</u>	<u>Ending Balance</u>
General Fund	\$557,778.13	\$193,244.94	\$193,898.94	\$557,124.13
Special Rev Projects	\$15,468.65	\$2,749.95	\$14,703.58	\$3,515.02
Spec Rev - Warm House	\$0.00	\$0.00	\$0.00	\$0.00
Sewer 2004 Bonds	\$9,444.86	\$8,607.99	\$9,379.23	\$8,673.62
Birchwood In Re-hab Bond	\$1,157.24	\$0.00	\$1,163.24	(\$6.00)
Sewer Re-hab 2008 Debt	(\$7,179.94)	\$7,179.94	\$243.00	(\$243.00)
Cap Project - PW	\$3,758.91	\$0.00	\$0.00	\$3,758.91
Water Enterprise Fund	(\$7,070.08)	\$37,288.73	\$24,942.24	\$5,276.41
Sewer Enterprise Fund	\$72,748.17	\$71,096.21	\$80,188.77	\$63,655.61
Sewer Infrastructure	\$30,000.00	\$0.00	\$26,155.00	\$3,845.00
Total	\$676,105.94	\$320,167.76	\$350,674.00	\$645,599.70

Fund Name: All Funds
 Date Range: 07/15/2015 to 08/03/2015

<u>Date</u>	<u>Remitter</u>	<u>Description</u>	<u>Receipt #</u>	<u>Total</u>	<u>Account #</u>	<u>Amount</u>
07/17/2015	Residents - via St Anthony Village	U/B 07/17/15	1490	\$1,114.79	601-34110	\$370.00
					601-34160	\$11.61
					601-34170	\$14.31
					605-34160	\$23.59
					605-34190	\$695.28
07/24/2015	Residents - via St Anthony Village	U/B 07/24/15	1489	\$573.72	601-34110	\$174.21
					601-34160	\$3.66
					601-34170	\$7.95
					605-34160	\$8.22
					605-34190	\$379.68
07/29/2015	Residents - via St Anthony Village	U/B 07/28/15	1488	\$517.55	601-34110	\$174.55
					601-34160	\$5.46
					601-34170	\$6.12
					605-34160	\$12.22
					605-34190	\$319.20
08/03/2015	Irvine, Roger	Dog License	1495	\$5.00	100-32240	\$5.00
08/03/2015	Webber, Dan	Hall Rental	1496	\$25.00	100-34101	\$25.00
08/03/2015	W S & D Permit Service, Inc.	Building Permit	1497	\$171.37	100-32210	\$171.37
08/03/2015	Tell, Jason	Variance Application Fee	1498	\$300.00	100-32280	\$300.00
08/03/2015	Genz-Ryan Plumbing & Heating Co.	Water Meter Purchase	1499	\$180.00	601-34110	\$180.00
08/03/2015	M and B Services LLC	Building Permit	1500	\$110.00	100-32210	\$110.00
08/03/2015	Haupt, Mark	(2) Canoe/Kayak Permits	1501	\$20.00	100-32220	\$20.00
08/03/2015	LMCIT	Workers Comp. Insurance Refund	1502	\$84.00	100-36240	\$84.00

Total For Period **\$3,101.43**

Total Year To Date **\$320,167.76**

Fund Name: All Funds
Date Range: 07/15/2015 to 08/03/2015

<u>Date</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Check #</u>	<u>Total</u>	<u>Account #</u>	<u>Amount</u>
07/20/2015	Phil Nusbaum	Music in the Park (7/19/15)	28864	\$150.00	100-45100-440	\$150.00
07/22/2015	Payroll Period Ending 07/17/2015		28865	\$1,505.92	100-41400-100	\$1,505.92
07/22/2015	PERA	Staff Retirement (07/17/15)	EFT71715	\$274.40	100-41400-121	\$274.40
07/23/2015	Payroll Period Ending 07/23/2015		28866	\$184.70	100-41400-100	\$184.70
07/28/2015	Scott Miller	Music in the Park 2015	28867	\$150.00	210-45100-440	\$150.00
08/03/2015	Lund, John	Tree Work	28868	\$24.00	100-45200-305	\$24.00
08/03/2015	White Bear Township	Weekly Lift Station Check (7/13-7/26)	28869	\$1,835.09	605-43190-305	\$1,835.09
08/03/2015	White Bear Lift & Dock	Kay Beach Dock Final Payment	28870	\$3,970.00	210-49200-999	\$3,970.00
08/03/2015	City of Roseville	Aug 2015 IT/Phone Services	28871	\$404.88	100-41955-305 100-41955-305	\$64.55 \$340.33
08/03/2015	Press Publications	Legal Notice Publications	28872	\$84.15	100-41130-351	\$84.15
08/03/2015	Press Publications	Legal Notice Publications	28873	\$107.10	100-41130-351	\$107.10
08/03/2015	On-Site Sanitation Inc	Rental Monthly Unit x2	28874	\$180.72	100-45200-305	\$180.72
08/03/2015	Washington County	Police Services Jan- June 2015	28875	\$24,564.41	100-41550-305	\$24,564.41
08/03/2015	Ronnan, Kenny	Council Meeting 7/14/15	28876	\$45.00	100-41950-305	\$45.00
08/03/2015	Gopher State One Call	Locates (25 Tickets)	28877	\$36.25	100-42805-305	\$36.25
08/03/2015	White Bear Township	Weekly Lift Station Check (6/29-7/12)	28878	\$2,512.60	605-43190-305	\$2,512.60
08/03/2015	TSE, INC	City Hall Janitorial Services 7/9/15	28879	\$21.00	100-41940-305	\$21.00
08/03/2015	City of White Bear Lake	Fire Services July 2015	28880	\$1,503.42	100-42200-305	\$1,503.42
08/03/2015	Payroll Period Ending 08/03/2015		28881	\$1,505.92	100-41400-100	\$1,505.92
08/03/2015	PERA	Staff Retirement (07/31/15)	EFT073115	\$274.40	100-41400-121	\$274.40
08/03/2015	Xcel Energy	Electric for lift stations/warminghouse	EFT080115	\$628.71	100-41940-380 605-43190-380	\$157.06 \$471.65
08/03/2015	Xcel Energy	Electric for street lights	EFT0815	\$1,199.66	100-43160-380	\$1,199.66

Total For Period	\$41,162.33
Total Year To Date	\$350,674.00

As of 12/31/2015

General Fund

	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
Receipts:			
General Property Taxes	\$0.00	\$166,253.12	\$166,253.12
Total Acct 310	\$0.00	\$166,253.12	\$166,253.12
Business Licenses and Permits	\$0.00	\$914.73	\$914.73
Total Acct 321	\$0.00	\$914.73	\$914.73
Building Permits	\$0.00	\$7,339.64	\$7,339.64
Kayak/Canoe Permit	\$0.00	\$340.00	\$340.00
Dog Licenses	\$0.00	\$55.00	\$55.00
Spring Leaf Collection	\$0.00	\$2,445.85	\$2,445.85
Dock/Lift Permit Fee	\$0.00	\$1,803.95	\$1,803.95
Dock Assn Transfer	\$0.00	\$735.00	\$735.00
Zoning App Fee	\$0.00	\$360.00	\$360.00
Total Acct 322	\$0.00	\$13,079.44	\$13,079.44
Cable Comm. Grant	\$0.00	\$9,607.32	\$9,607.32
Total Acct 336	\$0.00	\$9,607.32	\$9,607.32
City Hall and Garage Rent	\$0.00	\$150.00	\$150.00
Water Fee	\$0.00	\$50.06	\$50.06
State and Misc fees	\$0.00	\$388.30	\$388.30
Total Acct 341	\$0.00	\$588.36	\$588.36
Fines	\$0.00	\$73.33	\$73.33
Total Acct 351	\$0.00	\$73.33	\$73.33
Miscellaneous	\$0.00	\$62.69	\$62.69
Total Acct 361	\$0.00	\$62.69	\$62.69
Interest Earnings	\$0.00	\$239.95	\$239.95
Contrib. and Donations-Private	\$0.00	\$150.00	\$150.00
Refund-Reimbursemnt-Dividend	\$0.00	\$2,276.00	\$2,276.00
Total Acct 362	\$0.00	\$2,665.95	\$2,665.95
Total Revenues	\$0.00	\$193,244.94	\$193,244.94
Other Financing Sources:			
Sale of Investments		\$0.00	
Transfers from other Funds		\$0.00	
Disbursements:			
Publishing	\$0.00	\$799.88	(\$799.88)
Total Acct 411	\$0.00	\$799.88	(\$799.88)
City Council	\$0.00	\$5,047.51	(\$5,047.51)
Total Acct 413	\$0.00	\$5,047.51	(\$5,047.51)
Clerk - Treasurer	\$0.00	\$40,534.69	(\$40,534.69)
Elections	\$0.00	\$300.00	(\$300.00)
Office Operations/Supplies	\$0.00	\$301.44	(\$301.44)
Postage/Postal Permits	\$0.00	\$1,032.72	(\$1,032.72)
Total Acct 414	\$0.00	\$42,168.85	(\$42,168.85)

City of Birchwood Village Financial Report by Account Number (YTD)

08/03/2015

Assessing	\$0.00	\$30,206.78	(\$30,206.78)
Insurance - employee	\$0.00	\$7,109.00	(\$7,109.00)
Total Acct 415	\$0.00	\$37,315.78	(\$37,315.78)
Engineer Service	\$0.00	\$1,653.75	(\$1,653.75)
Total Acct 416	\$0.00	\$1,653.75	(\$1,653.75)
Grants	\$0.00	\$1,686.50	(\$1,686.50)
City Training and Development	\$0.00	\$991.00	(\$991.00)
City Hall-Gov't Buildings	\$0.00	\$2,298.78	(\$2,298.78)
City Insurance	\$0.00	\$951.00	(\$951.00)
Cable Eqpmt and Service	\$0.00	\$315.00	(\$315.00)
Phone/IT	\$0.00	\$3,239.04	(\$3,239.04)
Total Acct 419	\$0.00	\$9,481.32	(\$9,481.32)
Police	\$0.00	\$24,314.98	(\$24,314.98)
Total Acct 421	\$0.00	\$24,314.98	(\$24,314.98)
Fire	\$0.00	\$12,020.19	(\$12,020.19)
Total Acct 422	\$0.00	\$12,020.19	(\$12,020.19)
Building Inspection	\$0.00	\$8,282.00	(\$8,282.00)
Total Acct 424	\$0.00	\$8,282.00	(\$8,282.00)
Other Protection	\$0.00	\$68.38	(\$68.38)
Utility Locates	\$0.00	\$313.45	(\$313.45)
Animal Control	\$0.00	\$400.00	(\$400.00)
Total Acct 428	\$0.00	\$781.83	(\$781.83)
Streets and Road Mntnc	\$0.00	\$7,585.00	(\$7,585.00)
Ice and Snow Removal	\$0.00	\$5,952.85	(\$5,952.85)
Tree Removal	\$0.00	\$2,090.00	(\$2,090.00)
Street Lights	\$0.00	\$11,025.88	(\$11,025.88)
Total Acct 431	\$0.00	\$26,653.73	(\$26,653.73)
Recycle	\$0.00	\$6,624.00	(\$6,624.00)
Total Acct 433	\$0.00	\$6,624.00	(\$6,624.00)
Lawn Care/Mntnc	\$0.00	\$5,092.50	(\$5,092.50)
Total Acct 450	\$0.00	\$5,092.50	(\$5,092.50)
Recreation	\$0.00	\$800.00	(\$800.00)
Total Acct 451	\$0.00	\$800.00	(\$800.00)
Parks	\$0.00	\$10,673.47	(\$10,673.47)
Total Acct 452	\$0.00	\$10,673.47	(\$10,673.47)
CONSERVATION - NATURAL RESOURC	\$0.00	\$1,884.15	(\$1,884.15)
Total Acct 461	\$0.00	\$1,884.15	(\$1,884.15)
Unallocated Expenditures	\$0.00	\$305.00	(\$305.00)
Total Acct 492	\$0.00	\$305.00	(\$305.00)
Total Disbursements	\$0.00	\$193,898.94	(\$193,898.94)

Other Financing Uses:

Purchase of Investments	\$0.00
Transfers to other Funds	\$0.00

City of Birchwood Village Financial Report by Account Number (YTD)

08/03/2015

Beginning Cash Balance	\$557,778.13
Cash Balance as of 12/31/2015	\$557,124.13

City of Birchwood Village Interim Financial Report by Account Number (YTD)

08/03/2015

As of 12/31/2015

Special Rev Projects

	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
Receipts:			
Dock/Lift Permit Fee	\$0.00	\$2,599.95	\$2,599.95
Total Acct 322	\$0.00	\$2,599.95	\$2,599.95
Contrib. and Donations-Private	\$0.00	\$150.00	\$150.00
Total Acct 362	\$0.00	\$150.00	\$150.00
Total Revenues	\$0.00	\$2,749.95	\$2,749.95
Other Financing Sources:			
Sale of Investments		\$0.00	
Transfers from other Funds		\$0.00	
Disbursements:			
Recreation	\$0.00	\$150.00	(\$150.00)
Total Acct 451	\$0.00	\$150.00	(\$150.00)
Parks	\$0.00	\$419.58	(\$419.58)
Total Acct 452	\$0.00	\$419.58	(\$419.58)
Unallocated Expenditures	\$0.00	\$14,134.00	(\$14,134.00)
Total Acct 492	\$0.00	\$14,134.00	(\$14,134.00)
Total Disbursements	\$0.00	\$14,703.58	(\$14,703.58)
Other Financing Uses:			
Purchase of Investments		\$0.00	
Transfers to other Funds		\$0.00	
Beginning Cash Balance		\$15,468.65	
Cash Balance as of 12/31/2015		\$3,515.02	

City of Birchwood Village Interim Financial Report by Account Number (YTD)

08/03/2015

As of 12/31/2015

Spec Rev - Warm House

	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
Receipts:			
Total Revenues	\$0.00	\$0.00	\$0.00
Other Financing Sources:			
Sale of Investments		\$0.00	
Transfers from other Funds		\$0.00	
Disbursements:			
Total Disbursements	\$0.00	\$0.00	\$0.00
Other Financing Uses:			
Purchase of Investments		\$0.00	
Transfers to other Funds		\$0.00	
Beginning Cash Balance		\$0.00	
Cash Balance as of 12/31/2015		\$0.00	

City of Birchwood Village Interim Financial Report by Account Number (YTD)

08/03/2015

As of 12/31/2015

Sewer 2004 Bonds	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
Receipts:			
Sewer Re-hab A and B	\$0.00	\$7,450.75	\$7,450.75
Total Acct 361	\$0.00	\$7,450.75	\$7,450.75
Total Revenues	\$0.00	\$7,450.75	\$7,450.75
 Other Financing Sources:			
Sale of Investments		\$0.00	
Transfers from other Funds		\$1,157.24	
 Disbursements:			
Assessing	\$0.00	\$15.00	(\$15.00)
Total Acct 415	\$0.00	\$15.00	(\$15.00)
Bond Payment	\$0.00	\$2,184.29	(\$2,184.29)
Total Acct 471	\$0.00	\$2,184.29	(\$2,184.29)
Total Disbursements	\$0.00	\$2,199.29	(\$2,199.29)
 Other Financing Uses:			
Purchase of Investments		\$0.00	
Transfers to other Funds		\$7,179.94	
Beginning Cash Balance		\$9,444.86	
Cash Balance as of 12/31/2015		\$8,673.62	

City of Birchwood Village Financial Report by Account Number (YTD)

08/03/2015

As of 12/31/2015

Birchwood In Re-hab Bond

	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
Receipts:			
Total Revenues	\$0.00	\$0.00	\$0.00
Other Financing Sources:			
Sale of Investments		\$0.00	
Transfers from other Funds		\$0.00	
Disbursements:			
Assessing	\$0.00	\$6.00	(\$6.00)
Total Acct 415	\$0.00	\$6.00	(\$6.00)
Total Disbursements	\$0.00	\$6.00	(\$6.00)
Other Financing Uses:			
Purchase of Investments		\$0.00	
Transfers to other Funds		\$1,157.24	
Beginning Cash Balance		\$1,157.24	
Cash Balance as of 12/31/2015		(\$6.00)	

City of Birchwood Village Financial Report by Account Number (YTD)

08/03/2015

As of 12/31/2015

Sewer Re-hab 2008 Debt

	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
Receipts:			
Total Revenues	\$0.00	\$0.00	\$0.00
Other Financing Sources:			
Sale of Investments		\$0.00	
Transfers from other Funds		\$7,179.94	
Disbursements:			
Assessing	\$0.00	\$243.00	(\$243.00)
Total Acct 415	\$0.00	\$243.00	(\$243.00)
Total Disbursements	\$0.00	\$243.00	(\$243.00)
Other Financing Uses:			
Purchase of Investments		\$0.00	
Transfers to other Funds		\$0.00	
Beginning Cash Balance		(\$7,179.94)	
Cash Balance as of 12/31/2015		(\$243.00)	

City of Birchwood Village Interim Financial Report by Account Number (YTD)

08/03/2015

As of 12/31/2015

Cap Project - PW

	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
Receipts:			
Total Revenues	\$0.00	\$0.00	\$0.00
Other Financing Sources:			
Sale of Investments		\$0.00	
Transfers from other Funds		\$0.00	
Disbursements:			
Total Disbursements	\$0.00	\$0.00	\$0.00
Other Financing Uses:			
Purchase of Investments		\$0.00	
Transfers to other Funds		\$0.00	
Beginning Cash Balance		\$3,758.91	
Cash Balance as of 12/31/2015		\$3,758.91	

City of Birchwood Village Financial Report by Account Number (YTD)

08/03/2015

As of 12/31/2015

Water Enterprise Fund

	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
Receipts:			
Water Fee	\$0.00	\$33,913.12	\$33,913.12
Penalty - Late Water/Sewer	\$0.00	\$160.39	\$160.39
State and Misc fees	\$0.00	\$1,344.64	\$1,344.64
Total Acct 341	\$0.00	\$35,418.15	\$35,418.15
DELQ - Water-Sewer fees	\$0.00	\$1,870.58	\$1,870.58
Total Acct 361	\$0.00	\$1,870.58	\$1,870.58
Total Revenues	\$0.00	\$37,288.73	\$37,288.73
Other Financing Sources:			
Sale of Investments		\$0.00	
Transfers from other Funds		\$0.00	
Disbursements:			
Financial Administration	\$0.00	\$2,709.67	(\$2,709.67)
Total Acct 415	\$0.00	\$2,709.67	(\$2,709.67)
Utility Locates	\$0.00	\$10.15	(\$10.15)
Total Acct 428	\$0.00	\$10.15	(\$10.15)
Water Utility	\$0.00	\$22,208.42	(\$22,208.42)
Total Acct 431	\$0.00	\$22,208.42	(\$22,208.42)
Unallocated Expenditures	\$0.00	\$14.00	(\$14.00)
Total Acct 492	\$0.00	\$14.00	(\$14.00)
Total Disbursements	\$0.00	\$24,942.24	(\$24,942.24)
Other Financing Uses:			
Purchase of Investments		\$0.00	
Transfers to other Funds		\$0.00	
Beginning Cash Balance		(\$7,070.08)	
Cash Balance as of 12/31/2015		\$5,276.41	

City of Birchwood Village Financial Report by Account Number (YTD)

08/03/2015

As of 12/31/2015

Sewer Enterprise Fund

	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
Receipts:			
Penalty - Late Water/Sewer	\$0.00	\$295.33	\$295.33
State and Misc fees	\$0.00	\$19.92	\$19.92
Sewer Fee	\$0.00	\$68,910.38	\$68,910.38
Total Acct 341	\$0.00	\$69,225.63	\$69,225.63
DELQ - Water-Sewer fees	\$0.00	\$1,870.58	\$1,870.58
Total Acct 361	\$0.00	\$1,870.58	\$1,870.58
Total Revenues	\$0.00	\$71,096.21	\$71,096.21
Other Financing Sources:			
Sale of Investments		\$0.00	
Transfers from other Funds		\$0.00	
Disbursements:			
Financial Administration	\$0.00	\$906.44	(\$906.44)
Assessing	\$0.00	\$54.00	(\$54.00)
Total Acct 415	\$0.00	\$960.44	(\$960.44)
Sewer Utility	\$0.00	\$79,214.27	(\$79,214.27)
Total Acct 431	\$0.00	\$79,214.27	(\$79,214.27)
Unallocated Expenditures	\$0.00	\$14.06	(\$14.06)
Total Acct 492	\$0.00	\$14.06	(\$14.06)
Total Disbursements	\$0.00	\$80,188.77	(\$80,188.77)
Other Financing Uses:			
Purchase of Investments		\$0.00	
Transfers to other Funds		\$0.00	
Beginning Cash Balance		\$72,748.17	
Cash Balance as of 12/31/2015		\$63,655.61	

City of Birchwood Village **gerim Financial Report by Account Number (YTD)**

08/03/2015

As of 12/31/2015

Sewer Infrastructure

	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
Receipts:			
Total Revenues	\$0.00	\$0.00	\$0.00
Other Financing Sources:			
Sale of Investments		\$0.00	
Transfers from other Funds		\$0.00	
Disbursements:			
Sewer Utility	\$0.00	\$26,155.00	(\$26,155.00)
Total Acct 431	\$0.00	\$26,155.00	(\$26,155.00)
Total Disbursements	\$0.00	\$26,155.00	(\$26,155.00)
Other Financing Uses:			
Purchase of Investments		\$0.00	
Transfers to other Funds		\$0.00	
Beginning Cash Balance		\$30,000.00	
Cash Balance as of 12/31/2015		\$3,845.00	

ORDINANCE 2015-07-01

**CITY OF BIRCHWOOD VILLAGE
WASHINGTON COUNTY, MINNESOTA**

AN ORDINANCE AMENDING SECTION 607 OF CITY CODE

WHEREAS, the City of Birchwood Village seeks to preserve public open space.

NOW, THEREFORE, BE IT ORDAINED that the City Council of the City of Birchwood Village hereby amends Section 607 of City Code as follows:

607.800. TRAFFIC RULES.

607.810. No person shall park, drive or operate a motor vehicle within any Open Space Site except upon roadways, parking areas, parkways, or other areas designated for such use, unless authorized by the Director. Disabled vehicles may be moved off a paved area to allow for the continued flow of traffic but the vehicle must be repaired or removed within six hours, unless other arrangements are made with the Director.

607.820. No person shall park or operate a motor vehicle within any Open Space Site or on any parkway in violation of posted regulations and directional signs; Chapter 169, Minnesota Statutes; County or City traffic codes; or orders or direction of law enforcement officers or city employees.

607.830. No person shall park, stop, or leave a vehicle in any Open Site unless arrangements are made with the City Clerk. No person shall park, stop, or leave a vehicle on any park drive between the hours of 9:30 P.M. to 6:00 A.M., unless arrangements are made with the City Clerk.

EFFECTIVE DATE: This Ordinance shall be in full force and effect from and after its passage and approval and publication as required by law.

Adopted by the City of Birchwood Village City Council this ___ day of _____, 2015

Mary Wingfield
Mayor

Attest:

Mike Anderson
City Administrator-Clerk

ORDINANCE 2015-08-01

**CITY OF BIRCHWOOD VILLAGE
WASHINGTON COUNTY, MINNESOTA**

AN ORDINANCE AMENDING MAXIMUM STRUCTURE HEIGHT IN CITY CODE

WHEREAS, the City of Birchwood Village seeks to promote sound development practices.

NOW, THEREFORE, BE IT ORDAINED that the City Council of the City of Birchwood Village hereby amends the following language to City Code Section 302.045.1:

302.045: HEIGHT RESTRICTIONS

2. The maximum height of a structure as calculated by Method A or Method B (see below) must not exceed that listed here:

<u>Structure Type</u>	<u>Maximum Height</u>
<u>All except accessory</u>	<u>30 feet</u>
<u>All accessory</u>	<u>15 feet</u>
<u>Fences</u>	<u>6 feet</u>

Method A: (Applicable to 3-dimensional structures, e.g. houses and garages.) The maximum height of a structure is the difference between the elevation of the highest point of the structure and the average elevation of the structure perimeter at ground level.

Method B: (Applicable to structures which are 1- or 2- dimensional, e.g. towers, fences, and walls.) The maximum height of a structure is the largest difference in elevation between any point on a structure and the ground level directly below that point.

EFFECTIVE DATE: This Ordinance shall be in full force and effect from and after its passage and approval and publication as required by law.

Adopted by the City of Birchwood Village City Council this __ day of _____, 2015

Mary Wingfield
Mayor

Attest:

Mike Anderson
City Administrator-Clerk