



AGENDA OF THE REGULAR MEETING OF
THE CITY COUNCIL
CITY OF BIRCHWOOD VILLAGE
WASHINGTON COUNTY, MINNESOTA
July 8, 2014
7:00 P.M.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVE AGENDA

OPEN PUBLIC FORUM

ANNOUNCEMENTS

WATER TASK FORCE

- A. Water Rate Discussion*

PLANNING COMMISSION

- A. Charles and Carol Kaufmann - 543 Wildwood Avenue - A request for a 4-foot variance from the 10-foot side yard setback requirement and an exception to the minimum front setback requirement per Code Section 302.020.4*

ROADS COMMISSION

- A. City Hall Sidewalk discussion

CITY BUSINESS – CONSENT AGENDA

- A. Approval of Regular Meeting June 10, 2014 Minutes*

CITY BUSINESS – REGULAR AGENDA

- A. Approval of Treasurer's Report*
- B. Discussion on Lift Station Improvements*
- C. Elm Easement Spillway Discussion
- D. Staff Reports

* Denotes items that have supporting documentation provided

- a. Set 2015 Budget Workshop for July 22, 2014 at 6:30 p.m.

ADJOURN

* Denotes items that have supporting documentation provided

**CITY OF BIRCHWOOD VILLAGE
REGULAR CITY COUNCIL MEETING
June 10, 2014**

MINUTES

MEMBERS PRESENT: Mayor Mary Wingfield; Councilmembers: Greg Donovan, Bill Hullsiek, Randy LaFoy, and Kevin Woolstencroft

STAFF PRESENT: Alan Kantrud, City Attorney; Chris Mickelson, City Clerk

OTHERS PRESENT: Tom Stangl, 14 White Pine Lane; Harmony Lewis, 236 Cedar Street; Mark Anderson, Roads Committee

Mayor Wingfield called the regular meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

AGENDA APPROVAL:

Councilmember LaFoy added a discussion on cleaning the garage behind City Hall to the agenda.

MOTION WAS MADE BY COUNCILMEMBER LAFOY AND SECONDED BY MAYOR WINGFIELD TO APPROVE THE AGENDA AS AMENDED. ALL AYES. MOTION PASSED.

OPEN PUBLIC FORUM:

Harmony Lewis provided the Council with information regarding her property located at 236 Cedar Street and neighboring properties.

Mark Anderson provided the Council with updates regarding road improvements throughout Birchwood, traffic counts on Hall Avenue/Cedar Street, and sign inventory.

ANNOUNCEMENTS:

Mayor Wingfield stated that the plant exchange will take place on Saturday, June 14th and the Birchwood Parade will take place on Saturday, July 4th.

PLANNING COMMISSION - VARIANCE REQUEST:

Thomas Stangl, 14 White Pine Lane, provided the Council with information regarding his request for a variance from the 25% impervious area limit per Code Section 302.050, in order to convert 503 square feet of an existing deck into a porch, which would increase the impervious area to 34%. Stangl proposed to off-set the increase by constructing a French drain to infiltrate stormwater on site.

MOTION WAS MADE BY MAYOR WINGFIELD AND SECONDED BY COUNCILMEMBER HULLSIEK TO APPROVE THE REQUESTED VARIANCE WITH THE AMENDMENT THAT CONDITION 4 - APPROVAL FROM CITY ENGINEER - BE REMOVED FROM THE RESOLUTION AND CONDITION 7 - PROVIDE TOPO MAP TO CITY PLANNER - BE ADDED. ALL AYES. MOTION PASSED.

CITY BUSINESS - CONSENT AGENDA

A. Approval of Regular Meeting May 13, 2014 Minutes

MOTION WAS MADE BY COUNCILMEMBER DONOVAN, SECONDED BY COUNCILMEMBER HULLSIEK TO APPROVE THE CONSENT AGENDA. ALL AYES. MOTION PASSED.

CITY BUSINESS - REGULAR AGENDA

A. Approval of Treasurer's Report

MOTION WAS MADE BY COUNCILMEMBER LAFOY, SECONDED BY COUNCILMEMBER WOOLSTENCROFT TO APPROVE THE TREASURER'S REPORT. ALL AYES. MOTION PASSED.

B. Frozen Service Line Discussion

Clerk Mickelson provided the Council with an update on water costs associated with residents running water this past winter to prevent a second frozen service line. Those costs totaled \$1600.00. Additionally, a second group of residents used less water because their lines were frozen for an extended period of time. Mickelson recommended waiving water/sewer minimum charges for the corresponding utility bills. This amount would total \$600.00.

COUNCILMEMBER LAFOY MOVED AND COUNCILMEMBER DONOVAN SECONDED TO AUTHORIZE STAFF TO CREDIT UTILITY BILLS WITH A TOTAL AMOUNT NOT TO EXCEED \$2500.00. 4 AYES, MAYOR WINGFIELD ABSTAINED. MOTION PASSED.

C. Lift Station Quotation/Proposal

Mayor Wingfield asked that a discussion of lift station improvements be added to the upcoming Council workshop.

D. Discussion on Use of Public Easements

Clerk Mickelson stated that a resident complaint was received regarding canoe/kayak storage at Birch Beach. This issue will be discussed more thoroughly at the upcoming Council workshop.

E. Quotation of \$2,178.00 for Exterior Paint for Ice Rink

Clerk Mickelson stated that the Parks Commission supports the purchase of exterior paint totaling \$2,178.00 to paint the concrete floor of the hockey rink. Additionally, \$300.00 was requested to rent a pressure washer and purchase rollers, covers, pans, etc.

MAYOR WINGFIELD MOVED AND COUNCILMEMBER LAFOY SECONDED ICE RINK IMPROVEMENTS IN AN AMOUNT NOT TO EXCEED \$2500.00. ALL AYES. MOTION PASSED.

F. Excessive Use Discussion

City Attorney Kantrud asked that the excessive use discussion be tabled until the July Council meeting. Kantrud provided the Council with an update of the land registration action that is taking place in Birchwood.

G. Consider Language for City Code Allowing the Keeping of Pigs as Pets

Mayor Wingfield stated that she has been fostering a pet pig, and the City Code does not have language regarding licensing pigs as pets. Mayor Wingfield borrowed code language from the City of Shoreview that accompanies the chicken keeping language Birchwood borrowed from Shoreview. This will be added to the Council workshop agenda.

J. Staff Reports

I. Establish a 2015 Budget Workshop

Clerk Mickelson stated he will coordinate a budget workshop date that works with all Councilmembers' schedules. It will likely take place sometime in mid-July.

Mayor Wingfield added that a discussion on lift station improvements should also be added to the workshop agenda.

ADJOURN:

MOTION WAS MADE BY COUNCILMEMBER LAFOY, SECONDED BY COUNCILMEMBER DONOVAN, TO ADJURN THE MEETING. ALL AYES. MOTION PASSED. MEETING ADJOURNED AT 7:53 P.M.

Mary Wingfield
Mayor

ATTEST:

Chris Mickelson
City Clerk

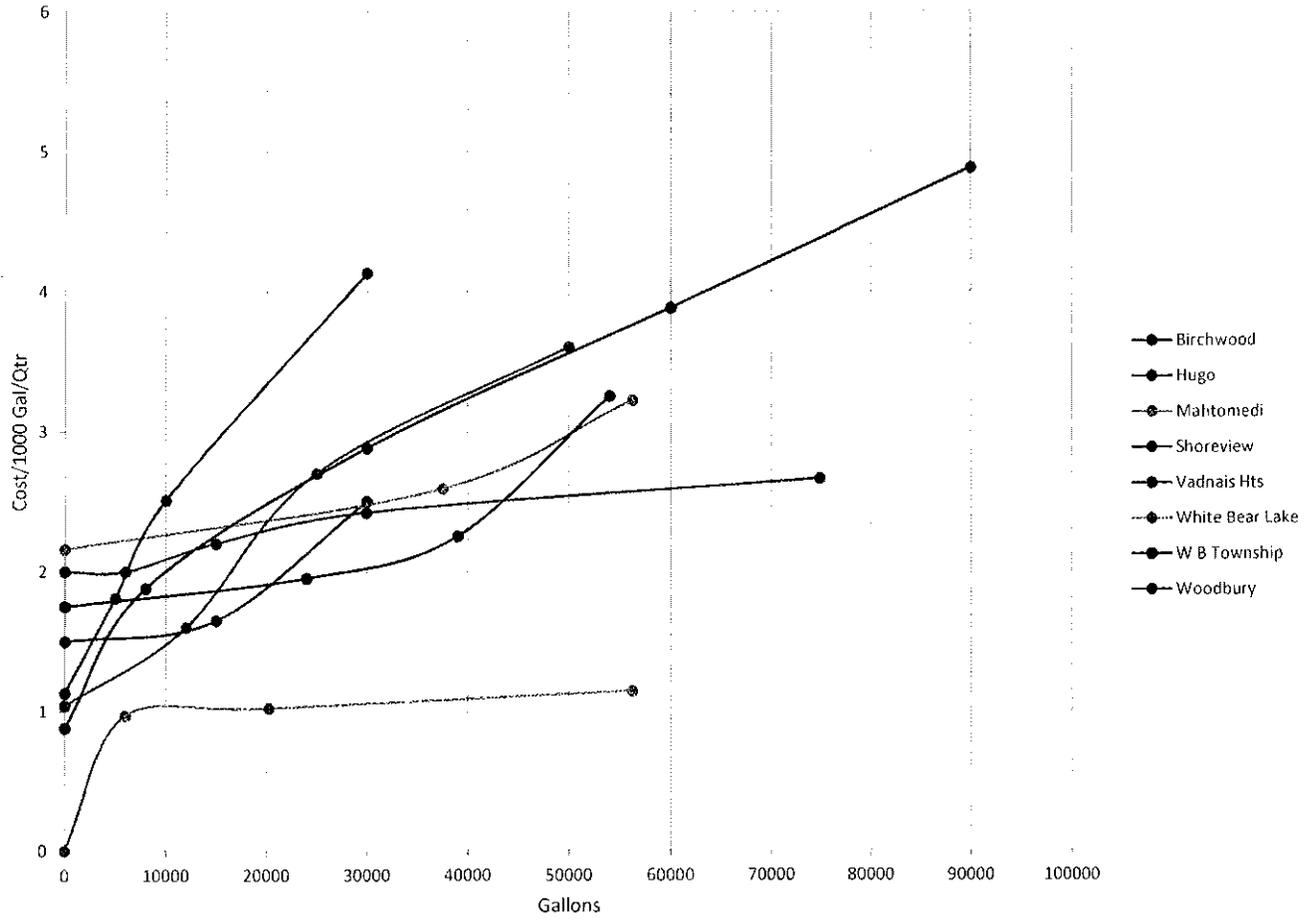
H2O Water Rates of Lake Area Municipalities

| Current Rates | Birchwood | Hugo | Mahtomedi | Shoreview | Vadnais Hts | White Bear Lake | W B Township | Woodbury |
|---------------|-----------|----------|-----------|-----------|-------------|-----------------|--------------|----------|
| Base/quarter | \$ 16.00 | \$ 17.00 | \$ 13.76 | \$ 13.96 | \$ 9.40 | \$ 8.16 | \$ 16.50 | \$ 10.40 |
| Tier 1 | \$ 2.00 | \$ 1.50 | \$ 2.16 | \$ 1.13 | \$ 1.04 | \$ 0.97 | \$ 1.75 | \$ 0.88 |
| Tier 2 | \$ 2.20 | \$ 1.65 | \$ 2.59 | \$ 1.81 | \$ 1.60 | \$ 1.02 | \$ 1.95 | \$ 1.88 |
| Tier 3 | \$ 2.42 | \$ 2.50 | \$ 3.22 | \$ 2.51 | \$ 2.70 | \$ 1.14 | \$ 2.25 | \$ 2.88 |
| Tier 4 | \$ 2.66 | | | \$ 4.13 | \$ 3.60 | | \$ 3.25 | \$ 3.88 |
| Tier 5 | | | | | | | | \$ 4.88 |

Max Increase \$ 0.66 \$ 1.00 \$ 1.06 \$ 3.00 \$ 2.56 \$ 0.17 \$ 1.50 \$ 4.00

| Proposed | Birchwood | Per Tier Increases - No BW, WBL | Average Cost per Tier - No BW, WBL |
|----------|-----------|---------------------------------|------------------------------------|
| \$ 16.00 | \$ 2.00 | \$ 0.50 1 to 2 average increase | \$ 1.41 1 |
| \$ 2.20 | \$ 2.20 | \$ 0.76 2 to 3 average increase | \$ 1.91 2 |
| \$ 2.75 | \$ 2.75 | \$ 1.13 3 to 4 average increase | \$ 2.68 3 |
| \$ 3.30 | \$ 3.30 | | \$ 3.71 4 |
| | | | \$ 4.88 5 |

Costs by Tier Breakpoints





MEMORANDUM

TO: City Council, City of Birchwood Village
FROM: Chris Mickelson, City Clerk
DATE: July 2, 2014
SUBJECT: Water Rate Update

The City of Birchwood Village's water rates were adjusted in 2011 to cover water operating expenses and repairs. The fund currently is not sustaining itself despite significant efficiencies created with naming John Manship as the City's water operator in 2013. The deficit is significant due in large part to four water main breaks this past winter.

Historically, the water fund has carried a balance of at least \$30,000 by the end of any given fiscal year. The current balance is -\$3,500.00. The tiered rates usually allow the city to recover from emergency expenses over the course of the summer due to high water usage. The significant rainfall amounts to date suggest that residents' water consumption will remain low and the fund will not recover sufficiently before the winter season when usage drops off.

The proposed base rate restructuring allows the city to better cover costs regardless of low consumption periods. It also is more equitable, as all residents share equally in the cost of city services. A flat fee of \$10/household/quarter is recommended, along with changing the use fee for the minimum users to actual consumption--this coincides with all other user rates. The net result should generate \$14,000 per year and make the water enterprise fund solvent by the first of the year with accumulations continuing, assuming the past winter was an anomaly for repair costs.

CITY OF BIRCHWOOD VILLAGE MEMORANDUM

TO: Birchwood Village Planning Commission
FROM: Samantha Crosby, Staff Planner
DATE: May 22, 2014 for the June 3, 2014 Planning Commission Meeting
CASE NO.: 14-9-VB
APPLICANT: Charles Kaufmann
LOCATION: 543 Wildwood Avenue

REQUEST

The applicant is requesting a ⁴~~6~~-foot variance from the 10-foot side yard setback requirement, per code section 302.020.2, in order to construct a detached one-car garage ⁶~~4~~ feet from the southeast property line.

The applicant is also requesting that the garage be set back from the street side property line less than permitted by code, (10 feet versus 40 feet) so the applicant is requesting an exception to the setback requirement per Code Section 302.020.4, which allows new structures to conform to the prevailing setback in the immediate vicinity with Council review and approval. Approval of the reduced street-side setback for the garage is not part of the publicly noticed variance request, but it is included in the request to the Council.

SITE CHARACTERISTICS

The subject site is 28,000-square feet in size (100x280). The property contains a one-story, single-family residence and a small shed. The street side of the lot sits somewhat at the top of a hill. There are overhead powerlines located between the property and the street and there are shrubs under the powerlines.

PRACTICAL DIFFICULTY

The applicant desires to have the garage "tucked" into a corner of the yard to preserve as much contiguous yard space as possible and to minimize the view of the garage from his house.

ANALYSIS

The garage is proposed to have T1 panels painted to match the house and asphalt shingles. Some shrubs and one small, not-so-healthy tree will need to be removed to accommodate the garage.

~~If the garage is approved 4 feet from the south property line then the building code requires a one-hour fire wall along that side. Also, openings in that wall are only allowed up to 25% of the wall area, however, the elevation plans submitted show no openings in that side. The applicant is aware of the increased building code requirements.~~

The applicant's proposed grading plan is simply to slope the land around the garage to tie into existing grades. According to the applicant, the neighbor's garage is setback only 4 feet from the shared lot line as well. The City's Engineer has not reviewed the proposed request.

Not directly related to the garage, but worth noting is that the applicant's property is comprised of two lots. Since the house crosses the lot line, the two properties should be unified into one tax parcel, which is a simple process executed by the County. This will correct a non-conforming situation.

Staff does not believe the proposed garage will have a negative impact neighboring properties. For these reasons staff recommends approval of the requested variance.

Setback from street side

The applicant has provided a list of setback distances of detached garages on adjacent and nearby properties. The measurements were taken from the edge of roadway, as it is difficult to know where the property line is on adjacent properties. Nonetheless, the results indicate that a 10 foot setback would be consistent with the immediate vicinity. Staff finds that a 10-foot setback is not ideal, as it is not long enough to allow a standard vehicle to be parked in front of the garage without hanging out into the City right-of-way. But it does allow a standard vehicle to be parked in the driveway without hanging out into the existing roadway, and that is more than can be said for the current situation of visitors parking along the side of the roadway. Ultimately, the decision is up to the Council.

SUMMARY

The City has a high level of discretion when approving or denying a variance because the burden of proof is on the applicant to show that they meet the standards of the ordinance. If the proposal is deemed reasonable (meaning that it does not have an adverse effect on neighboring properties, it is consistent with the Comprehensive Plan, and it is harmony with the intent of the Zoning Code) then the criteria have been met. Being that the variance is consistent with character of the area, staff recommends approval of the requested variance.

Staff also recommends approval of a reduced street side setback for the detached garage.

RECOMMENDATION

Staff recommends approval of the requested variance, subject to the following conditions:

1. All application materials, maps, drawings and descriptive information submitted with this application shall become part of this permit.

2. Per Section 304.090, the variance shall become null and void if the project has not been completed or utilized within one (1) year after the date it was granted, subject to petition for extension by the City Council.
3. The applicant shall obtain a building permit prior to beginning construction of the garage.
4. The applicant shall verify their property lines and have the property pins exposed at the time of inspection.
5. The garage must be setback at least 22 feet from the edge of roadway or 10 feet from the southwest property line, whichever is greater.
6. Land alteration from the garage may not cause adverse impact upon or result in additional drainage onto abutting property. The applicant shall install gutters or employ other solutions should drainage issues arise.
7. The applicant shall confirm with the power company the necessary distance from the overhead powerlines prior to construction.
8. The applicant shall unify Lots 10 and 11 into one tax parcel and shall provide proof of such prior to the issuance of a building permit for the garage.

ATTACHMENTS

1. Draft Resolution of Approval
2. Applicant's Narrative
3. Application form with impervious area calculations
4. Garage details
5. Garage setback survey
6. Site Plan
7. Grading Plan

RESOLUTION NO. _____

**RESOLUTION APPROVING A VARIANCE FROM
THE CITY OF BIRCHWOOD VILLAGE ZONING CODE
FOR 543 WILDWOOD AVENUE**

WHEREAS, a proposal (14-9-VB) has been submitted by Charles Kaufmann to the City Council requesting a variance from the City of Birchwood Village at the following site:

ADDRESS: 543 Wildwood Avenue

LEGAL DESCRIPTION: Lot 10 and 11, Block 7, Lakewood Park 3rd Division, Washington County, MN (PID #30.030.21.13.0055 & 30.030.21.13.0056)

WHEREAS, THE APPLICANT SEEKS THE FOLLOWING: A 4-foot variance from the 10-foot side yard setback per Code Section 302.020.2 in order to construct a 336 square foot detached garage 6 feet from the southeast property line; and

WHEREAS, the Planning Commission has held a public hearing as required by the City Zoning Code on June 3, 2014 and July 1, 2014; and

WHEREAS, the request is not out of character with the immediate neighborhood; and

WHEREAS, moving the garage further north would impact trees and/or utilities on the property; and

WHEREAS, the roof design will be altered to minimize the run-off which drains to the adjacent property to the south; and

WHEREAS, the City Council has considered the advice and recommendations of the Planning Commission regarding the effect of the proposed conditional use permit upon the health, safety, and welfare of the community and its Comprehensive Plan, as well as any concerns related to compatibility of uses, traffic, property values, light, air, danger of fire, and risk to public safety in the surrounding areas;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Birchwood Village after reviewing the proposal, that the City Council accepts and adopts the following findings of the Planning Commission:

1. That granting the variance will be in harmony with the general purpose and intent of this Code.
2. That granting the variance will not impair an adequate supply of light or air to adjacent property, or unreasonably diminish or impair established property values within the surrounding area, or in any other respect impair the public health, safety, or welfare of the residents of the City.
3. That the non-conforming use of neighboring lands, structures, or buildings is not the sole

grounds for issuance of the variance.

FURTHER, BE IT RESOLVED, that the City Council of the City of Birchwood Village hereby approves the requested variance subject to the following conditions:

1. All application materials, maps, drawings and descriptive information submitted with this application shall become part of this permit.
2. Per Section 304.090, the variance shall become null and void if the project has not been completed or utilized within one (1) year after the date it was granted, subject to petition for extension by the City Council.
3. The applicant shall obtain a building permit prior to beginning construction of the garage.
4. The applicant shall verify their property lines and have the property pins exposed at the time of inspection.
5. The garage must be setback at least 22 feet from the edge of roadway or 10 feet from the southwest property line, whichever is greater.
6. The applicant shall alter the roof design to direct water away from the neighboring property to the south.
7. The applicant shall install gutters to direct roof run-off away from the adjacent property to the south.
8. Land alteration from the garage may not cause adverse impact upon or result in additional drainage onto abutting property. If any issues do arise, the applicant shall be responsible for employing adequate solutions.
9. The applicant shall confirm with the power company the necessary distance from the overhead powerlines prior to construction.
10. The applicant shall unify Lots 10 and 11 into one tax parcel and shall provide proof of such prior to the issuance of a building permit for the garage.

The foregoing resolution, offered by Council member _____ and supported by Council Member _____, was declared carried on the following vote:

Ayes:

Nays:

Absent:

Mary Wingfield, Mayor

Lakewood Park
Third Division
Block 7 Lot 11



I'm requesting a six foot sideyard variance for this garage.

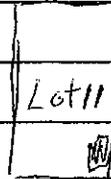
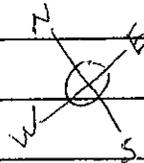
Reasons for variance - unique conditions.

To locate the garage in the same manner as my immediate neighbors garages are located.

This is to help preserve the charm and ambience of the neighborhood, and also to grant me the same rights to the quality of life that is being enjoyed by many of the homeowners in this historic area of Birchwood.

After careful studying of this lot, I find the best location for the garage, is the south corner of lot eleven.

My reasons are, the natural slope of the land, makes this the best fit for construction purposes, and second and most important, this location, with a variance, does the least damage to the quality of the environment of this homestead.



REQUEST FOR VARIANCE

1. Date of Application: 4/28/14

(Requests for variances submitted prior to the 15th of the month will be considered by the Planning Commission at its next meeting on the first Tuesday of the month. Requests submitted after the 15th will be considered at the following meeting. All final decisions on variance applicants are made by the city council, which meets on the second Tuesday of every month.)

2. Name of Applicant(s) ^{Catal} Charles Kaufmann

Address 543 Wildwood Ave

City Birchwood

Business Phone _____ Home Phone 651-426-3115

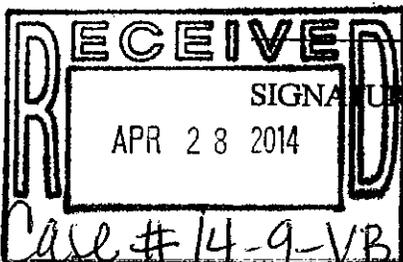
3. Address of Property Involved if different from above

4. Name of Property Owner(s) if different from above and describe applicant's interest in the property.

5. Specific Code Provision from which Variance is Requested. Side lot Setback

6. Describe in narrative form what the applicant is proposing to do that requires a variance.

Build garage four feet from the side lot line



SIGNATURE OF APPLICANT(S)

Charles Kaufmann

Catal Kaufmann

7. Type of Project

- New Construction (empty lot) _____
- Addition _____
- Demolition _____
- Landscaping _____
- Repair or removal of nonconforming structure _____
- Other (describe) Build garage

8. Type of Structure Involved

- | | | | |
|-----------------|----------|----------------------------|-------|
| Single Dwelling | _____ | Double Dwelling | _____ |
| Garage | <u>X</u> | Addition | _____ |
| Tennis Court | _____ | Pool | _____ |
| Grading/Filling | _____ | Other Accessory (describe) | _____ |

9. Using the criteria in the city code for a variance (set forth in the attached sheet), explain why a variance is justified in this situation and describe what hardship would result from denial of the variance.

The variance is necessary to secure the rights that are enjoyed by the other homeowners in the same area of the district.

10. Describe any measures the applicant is proposing to undertake if the variance is granted, including measures to decrease the amount of water draining from the property.

will be no change

11. Describe any alternatives the applicant considered (if any) that do not require a variance.

Placing the garage in a different location

Lot 11

Variance Application
Page 3

12. Can an emergency vehicle (Fire Truck or Ambulance) access all structures on the property after the proposed change? Yes No
13. Does the proposed change bring any other nonconforming use into conformity with the city building code? Yes No

If yes, explain _____

14. Are there other governmental regulations that apply to the proposed action, including requirements of the Rice Creek Watershed District? Yes No
If yes, please identify the regulations.

15. Please provide the applicable information in the following Table

| | Existing | Proposed | Change |
|--|----------|----------|-------------|
| 1. Total Square Footage of Lot (200x100) 20000 | 14,250 | | 0 |
| 2. Maximum impervious surface (25% of item 1) 0,400 | 3,563 | | 0 |
| 3. Roof Surface | 1193 | 1529 | +336 -14x24 |
| 4. Sidewalks | 30 | 95 | +65 |
| 5. Driveways | 0 | 100 | +100 |
| 6. Other impervious surface | 0 | | 0 |
| 7. Total of items 3-6 | 1223 | 1724 | 501 |
| 8. Percent impervious surface 4.2% | 8.58 | 12.9 | 3.51 |

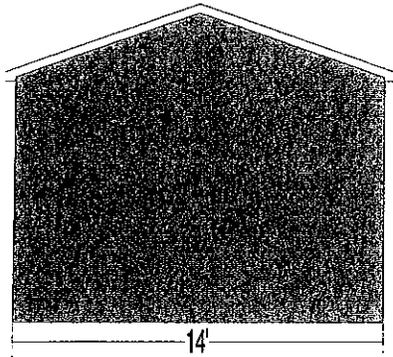
Divide #7 by #1 →

16. Please attach the following:

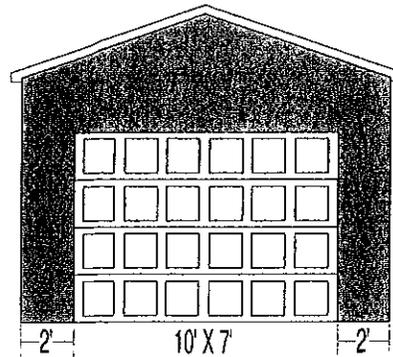
- a. Legal description of property
- b. Plot Plan drawn to scale showing existing and proposed structures on the lot. Also show structures on adjacent lots.

*** Here are the wall configurations for your design.

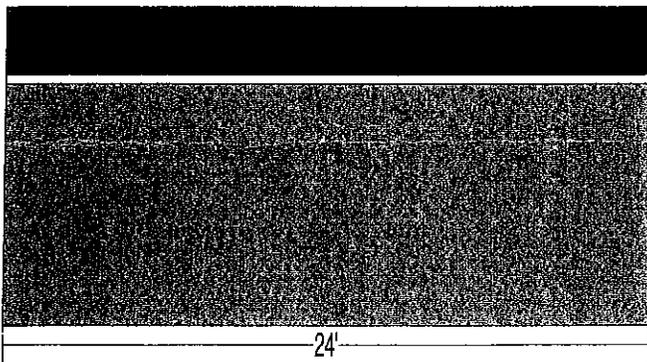
Illustration May Not Depict All Options Selected



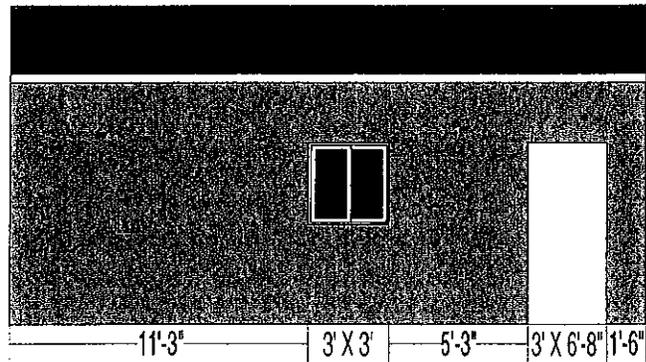
Gable Front View



(1) - MDP38 10X7 EZ-SET WHITE MDP38 INSUL



Eave Front View



Eave Back View

(1) - 36X36 WHITE VINYL UTILITY WINDOW
(1) - CP1 FLUSH STEEL DOOR PH 36X80 LH SB

Building Size: 14 feet wide X 24 feet long X 8 feet high

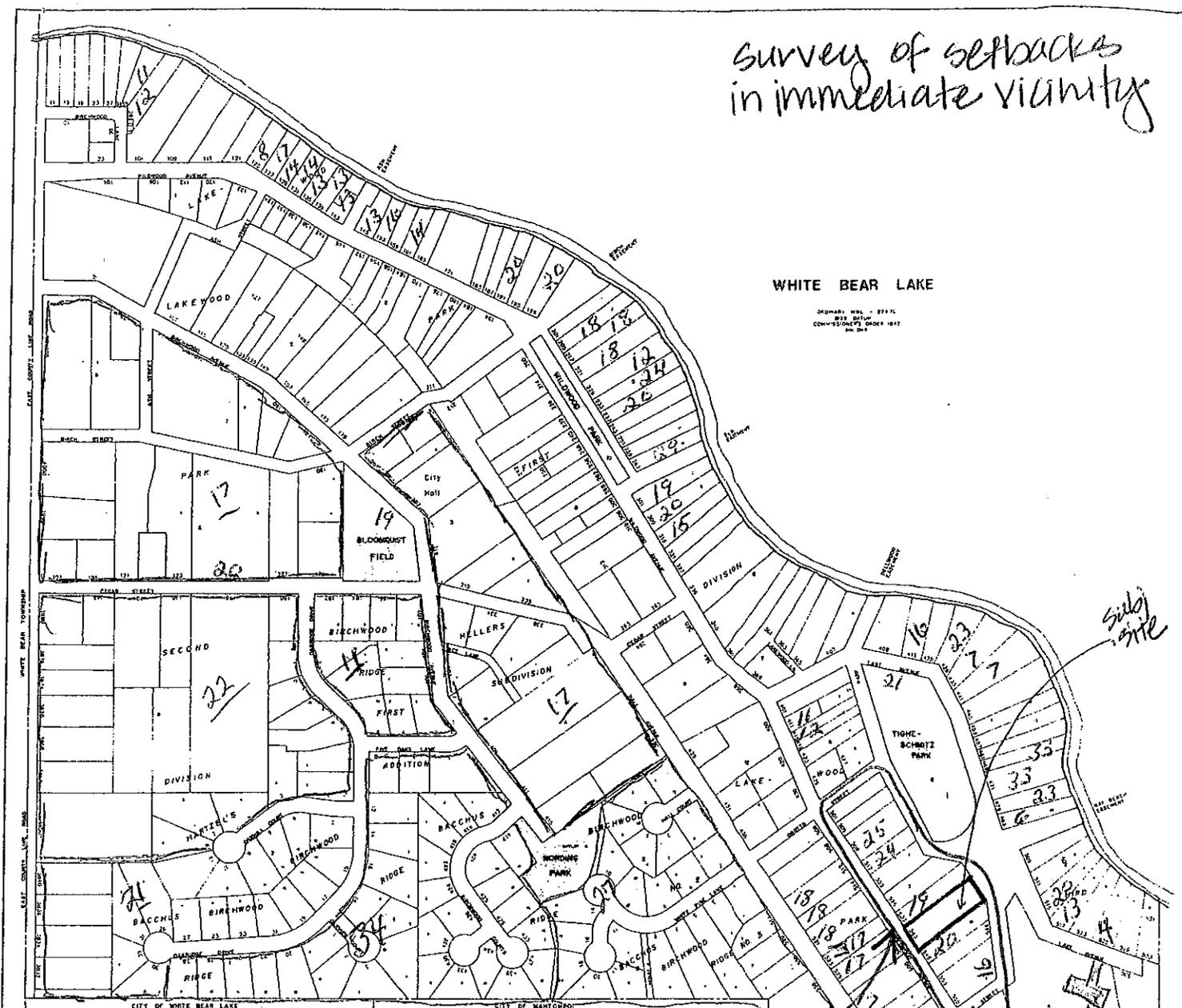
Approximate Peak Height (includes 1 row of concrete blocks): 11 feet 4 inches (136 inches)

Menards provided material estimates are intended as a general construction aid and have been calculated using typical construction methods. Because of the wide variable in codes and site restrictions, all final plans and material lists must be verified with your local zoning office, architect and/or builder for building design and code compliance. Menards is a supplier of construction materials and does not assume liability for design, engineering or the completeness of any material lists provided. Underground electrical, phone and gas lines should be located and marked before your building plans are finalized. Remember to use safety equipment including dust masks and sight and hearing protection during construction to ensure a positive building experience.

Survey of setbacks
in immediate vicinity

WHITE BEAR LAKE

ORIGINAL MAP - 1976
BY S&S
COMMISSIONER'S ORDER 1847
P. 20

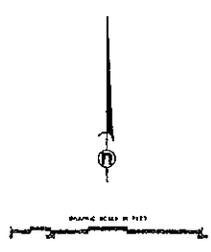


48 Garage set Backs from Asphalt Pavement

25
+ 24
+ 19
+ 20
+ 16
+ 14

118
÷ 6

19.6



vs. 22 proposed
(from asphalt)

PREPARED BY:
M&A
Maler Stewart & Associates Inc.

| DATE | REVISED | BY |
|------|---------|----|
| | | |
| | | |

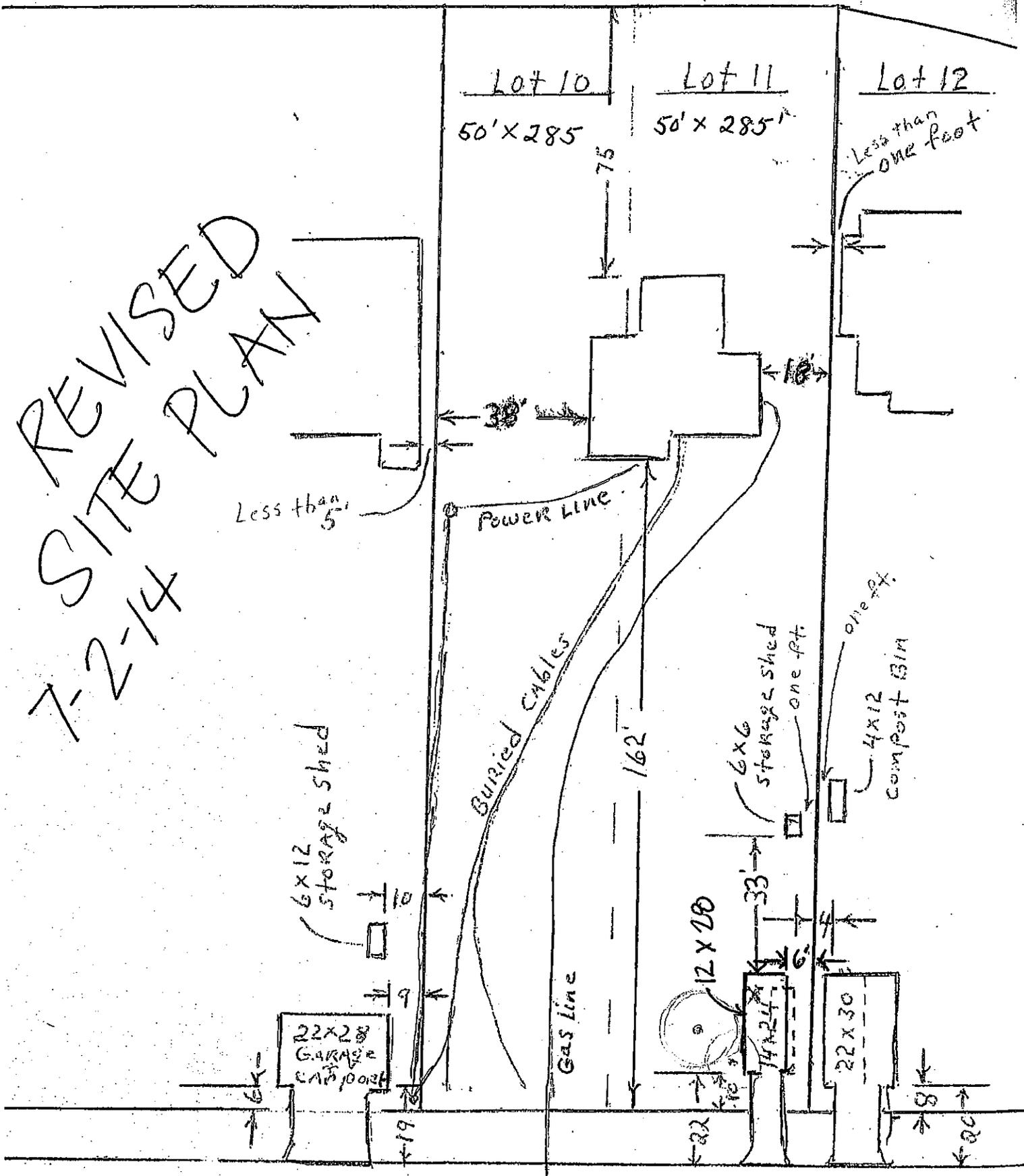
ADDRESS MAP

City of
BIRCHWOOD VILLAGE
WASHINGTON COUNTY, MINNESOTA

SCALE $\frac{1}{32} = 1ft$

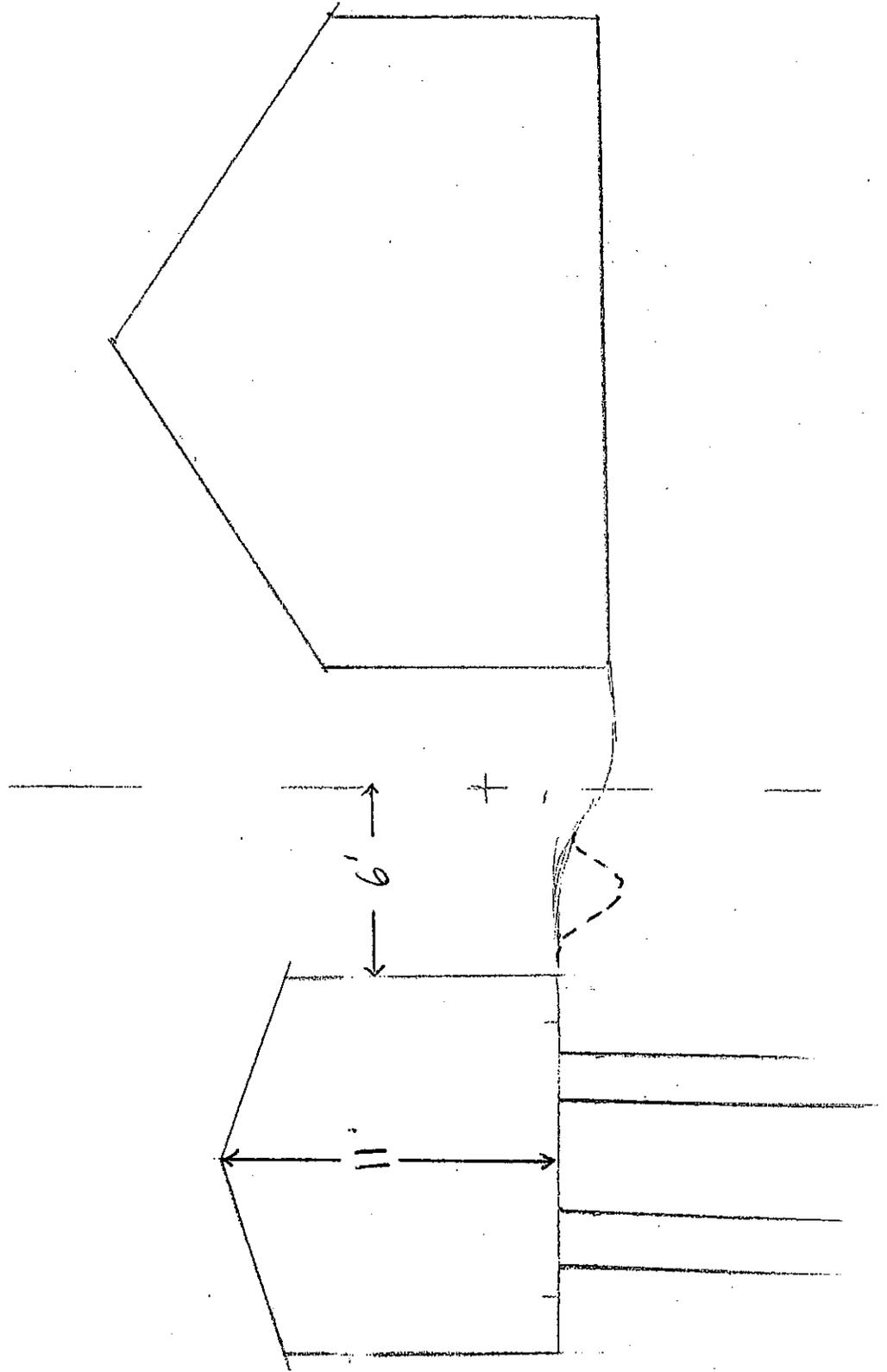
BLOCK 7

REVISED
7-2-14
SITE PLAN

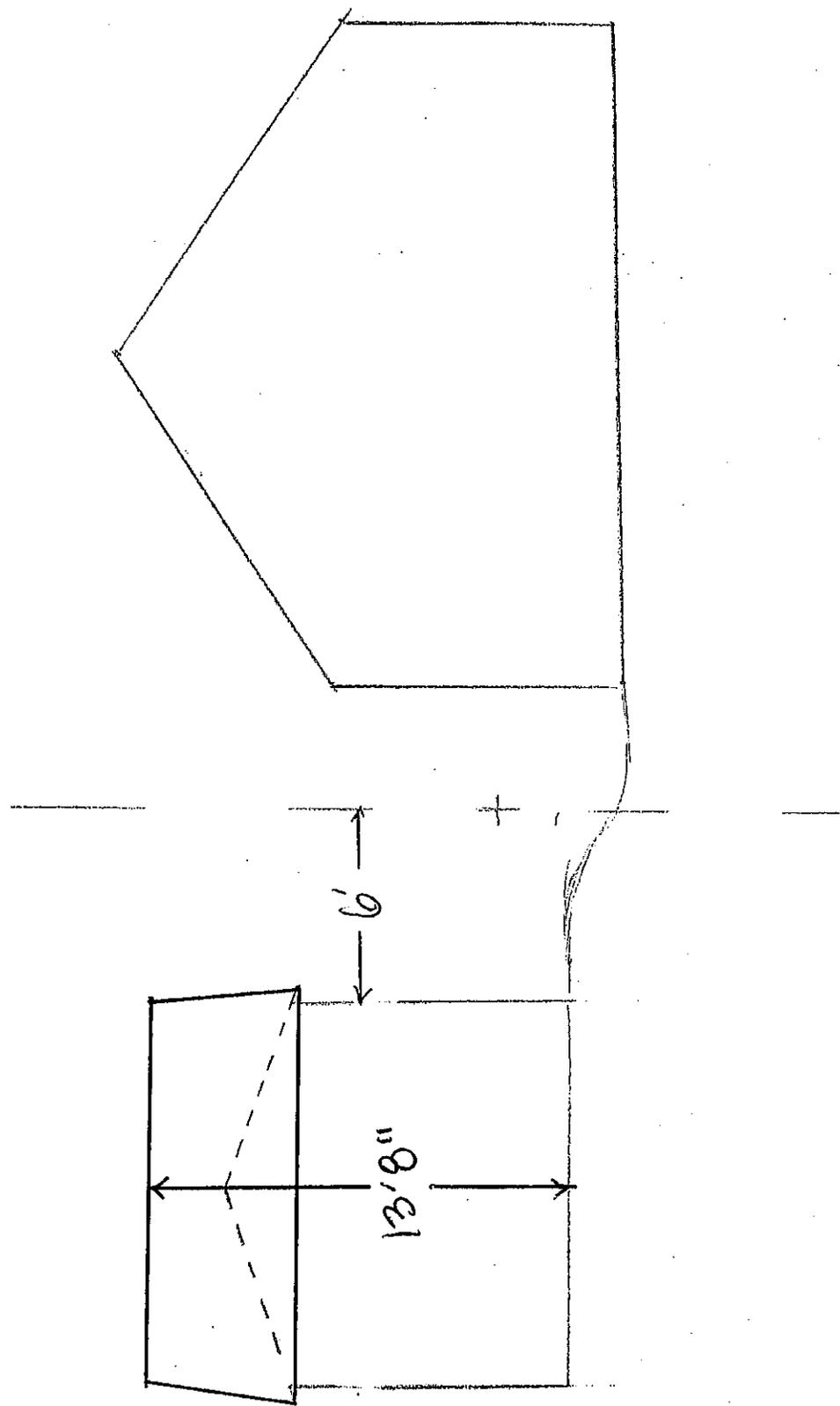


Wildwood Ave

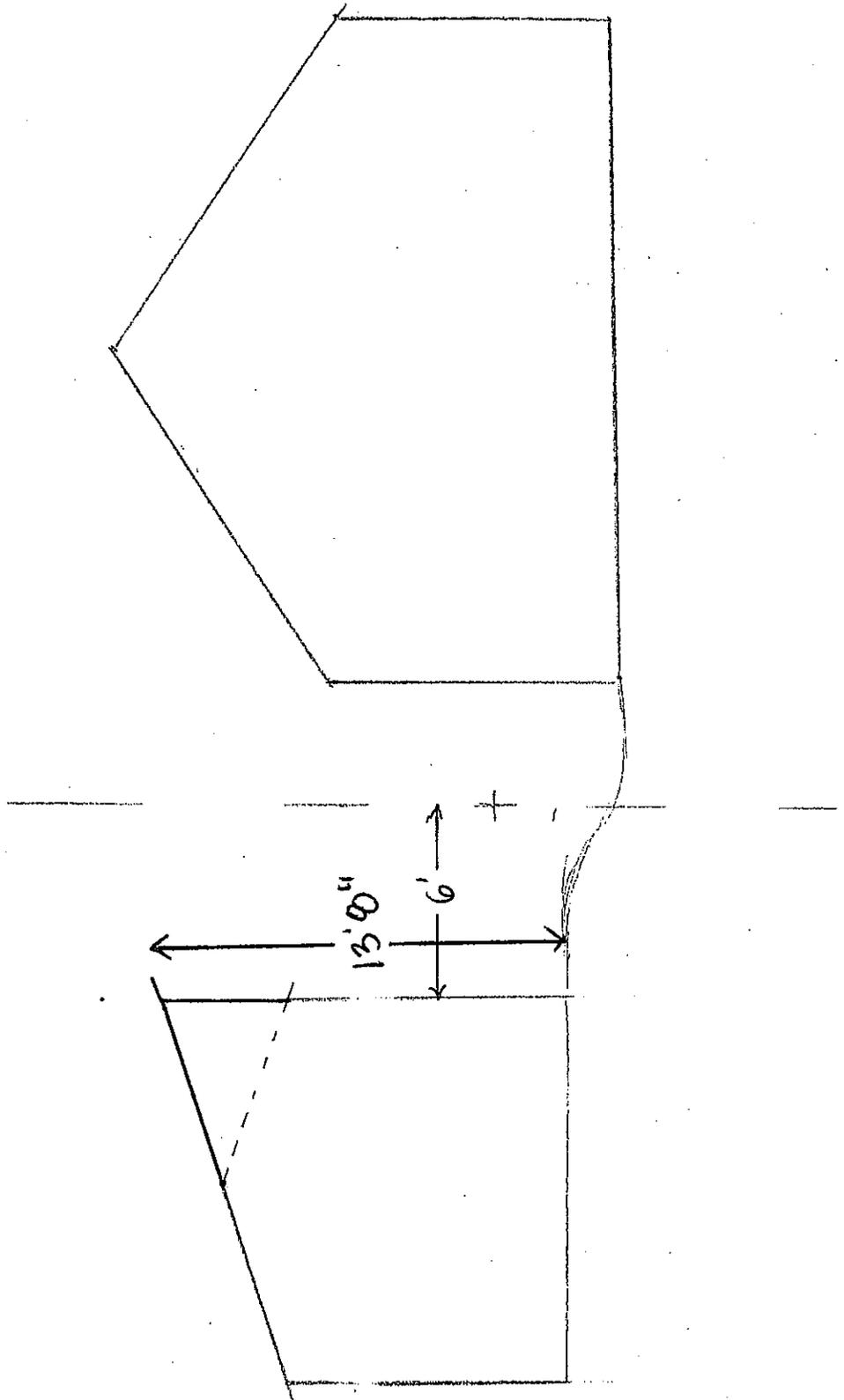
OPT 1: AS ORIGINALLY PROPOSED
WITH SWALE TO DIVERT RUNOFF
AND TIRE STRIPS INSTEAD OF FULL DRIVE



OPT 2: WITH RIDGELINE TURNED



OPT. 3: WITH SKED ROOF



To: Birchwood Planning Commission
Birchwood City Council
From: Urho and Pamela Rahkola
545 Wildwood Avenue

July 1, 2014

First, we want to say that we've watched the Kaufmanns dig out their cars every winter since we moved into our home in February of 1978. We would like to see them build a garage, however we object to them being given a side set-back variance to do so (whether it is 4', 6' or whatever).

Setback requirements are a part of Birchwood's building code for a reason. They were adopted to protect the neighbors. We feel that by giving the Kaufmanns a variance, you will in fact be causing US(the Rahkolas) unnecessary hardship and problems.

1 - We contend that there is NO hardship that would justify giving the Kaufmanns a variance to build their garage closer to our lot line than Birchwood's building code required set-back of 10 feet. As per Samantha Crosby's direction in their variance application, "Since the house crosses the lot line..." and "...the applicant shall unify lots 10 and 11 into one tax parcel". This means that the Kaufmanns have 100 feet of frontage on Wildwood Ave. They should easily be able to accommodate the construction of a garage somewhere in that space without having to be granted a variance. Limiting the view of your garage from your house should not be a valid reason to be given a variance. We find it strange that after all these years with their path coming from their house onto Wildwood Avenue at the crest of the hill near the middle of their double-wide lot, that they now have suddenly decided they need to build their garage on the steepest part of their slope and as close to our lot/garage as possible.

2 - Ms. Freeborg (544 Wildwood Avenue) was at the June's planning commission meeting expressing concern that her view might be impacted if the Kaufmann's are not allowed a variance. Upon further checking we discovered that since the lots on that side of the street are offset from those on our side of the street, the side of her lot will only overlap by a couple of feet, if Kaufmann's proposed garage is built with a 10 foot setback. Plus her home is built well-back off the road and her view of the garage will in fact be blocked by several trees and bushes on that side of her lot. She told us later that Mr. Kaufmann had not told her that we were objecting to his variance request.

3 - Our garage is located downhill from the Kaufmanns on Wildwood Avenue. (In fact the entire length of their yard is uphill from ours.) Our garage and sidewalk configuration has not been changed since we moved into our home in 1978. The well-established bench of lilacs has been in place since before then, and we have enjoyed their presence. By allowing the Kaufmanns to build so close, we believe these lilacs will eventually die-out and not survive. We are hoping that they will tolerate the 10 ft. set-back and continue to thrive. However, they are a sun-loving plant and do require at least 8-10 feet of growing space. We have counted on the roots of these plants to help prevent erosion and hold-down the hillside between our two properties. There is currently a steep bank, with a pitch that varies between 13 to 27 inches and more, that rises along the length of our sidewalk and driveway,

and runs a couple feet into the Kaufmann's property. These roots hold this hillside/bank in place. Additionally, over the years we have groomed this sidewalk area to prevent ice to a great extent. (We have drainage on both sides of our sidewalk.) In the winter these lilac bushes somewhat block out a lot of the snow from filling in our sidewalk area, plus the bare branches allow in some filtered sunlight to help melt the snow and ice. With Kaufmann's proposed garage wall being so close and tall, snow will have a tendency to want to collect between our two buildings and especially because of the difference in elevation between our two properties his garage wall will block out a lot of the sunlight.

4 - There is also a danger that the closer a driveway and garage are built, the more rainwater/snow melt will want to run downhill and across our driveway and sidewalk. Requiring a 10 ft set-back will provide a wider buffer between our driveways and garages and will allow more water to be absorbed. Right now, we feel we are being environmentally friendly by allowing water flowing on the road down the hill, and the run-off from the Kaufmann's current parking strip to enter our driveway and flow to the far side of our driveway unto our lawn. We get an accumulation of sand/salt there which we are willing to clean up instead of directing it further down the hill. We've had a lot of rain this year, so there is grass growing on the Kaufmanns parking area, but in the past we've had a difficult time keeping gullies from forming on the uphill side of our driveway. We have been able to control it to some extent by setting some stones in that area and letting the grass grow around them.

5 -We also already do get some run-off from Kaufmann's property across our sidewalk in front of the back door of our garage. Especially in early spring we get quite an ice slick in that location. The land around that back end corner of Kauffmann's proposed garage will somehow need to be built up, so they can have a level slab. We are concerned that doing so will provide additional run-off from their land onto ours.

6 - We are also concerned about the danger when we back out of our garage, as we look up the hill. It will be more difficult to see vehicles coming if there is a car parked in a driveway 8 or 10 feet away rather than the 14 feet.

7 - We are also concerned about the fire danger of having the garages within 8 to 10 feet of each other, 14 feet apart would be better.

8 - We are also concerned about the appearance on Wildwood Avenue. We know that the Kaufmann's are concerned about the ambiance/view in their yard, but we feel the character of Birchwood, on this block, will be negatively affected by allowing the 2 garages and driveways to be built within 8 to 10 feet of each other instead of the 14 feet especially if the lilac bushes die out or need to be severely pruned back. Mr. Kaufmann will find he will need to cut them back, as we do, so they don't scratch their car when they are backing out from their garage. There are no other garages on this block that are this close together. The nearest are located much further down Wildwood Ave (309/315), but these are updated/remodeled lake homes.

U. Mo. vs Pamela Rathbore



MEMORANDUM

TO: City Council, City of Birchwood Village
FROM: Chris Mickelson, City Clerk
DATE: June 20, 2014
SUBJECT: Lift Station Update

The City of Birchwood Village's lift station SCADA system and controls are currently operational through short-term fixes and patchwork. In the near future, an overhaul of the current system is necessary. Mayor Wingfield and Councilmember Hullsiek solicited quotes and proposals from multiple contractors with the goal of increasing the efficiency and effectiveness of the City of Birchwood Village's three lift stations while reducing the overall cost of operation. Last January, the City of White Bear Lake quoted lift station monitoring and control upgrades would cost Birchwood more than \$30,000.

A quotation/proposal from Connelly Industrial Electronics, Inc. was included in the Council packet for the June 2014 City Council meeting. The improvements laid out in Connelly's proposal would provide the City of Birchwood Village with seamless integration with White Bear Township's current SCADA system. Additionally, White Bear Township is interested in providing lift station inspection services for the City of Birchwood Village. The total cost of Connelly's proposal is \$26,000, which does not include labor associated with installation or electrical services. A quote for the additional costs will be provided prior to the July Council meeting.

The City of White Bear Lake currently provides the City of Birchwood Village with lift station monitoring and inspection services. The City of White Bear Lake requires that Birchwood's lift stations be inspected three times each week. As Birchwood owns and operates wet/dry pit lift stations, this requires two individuals to be present at each inspection. The costs associated with two individuals physically inspecting each lift station three times per week quickly accumulate. This year, Birchwood is on track to pay the City of White Bear Lake \$20,000 for lift station inspection and maintenance. This rising cost far outpaces inflation, as \$8,000 was paid to the City of White Bear Lake in 2012 for the same services.

If White Bear Township provided the City of Birchwood Village with lift station inspection and monitoring services, their staff would make an independent analysis based on their experience to determine the appropriate number of inspections per week. As Birchwood has no business connected to any of the three lift stations, common causes for clogging issues such as fat and rags are limited. Also, Birchwood has newly lined pipes, further reducing the potential for clogging issues.

White Bear Township representatives inspect Birchwood's lift stations two times each week for the first four to eight weeks. White Bear Township staff members anticipate that physical inspections would be reduced further in the months to follow. While the City of White Bear Lake's cost per hour is less than White Bear Township's rate, fewer inspections per week would create considerable cost savings. It is also important to note the Birchwood's insurance through LMCIT recommends one lift station inspection per week.

The application of industrial video cameras to remotely monitor Birchwood's lift stations is still being considered. These cameras would allow even less frequent physical inspection of Birchwood's lift stations - further reducing overall inspection costs.

Estimate

Lanoux Electric LLC

9711 Keswick Ave.
 Stillwater, MN 55082
 651-426-6496

llanoux@comcast.net

| |
|---|
| Project |
| City of Birchwood Minnesota Lift Station No 1,2,3 Scada Replacement |

| | |
|-------------|---------------------|
| Date | Estimate No. |
| 07/03/14 | 1057 |

| Description | Quantity | Total |
|--|----------|-------------------|
| Lift Station No1, No2, No 3 | | 7,500.00 |
| Provide Electrical Permit | | 0.00 |
| Install Control Panel. for scada Provided by Others | | 0.00 |
| Provide and install fiberglass pole | | 0.00 |
| Install antenna and antenna cable provided by others | | 0.00 |
| Additional \$ 750 each to provide 250 watt high pressure sodium shoe box light fixture for area lighting including photo cell. | | |
| Total | | \$7,500.00 |

Fund Name: All Funds
 Date Range: 06/09/2014 to 07/03/2014

| <u>Date</u> | <u>Remitter</u> | <u>Description</u> | <u>Receipt #</u> | <u>Total</u> | <u>Account #</u> | <u>Amount</u> |
|---------------------------|------------------------------------|--------------------------------------|------------------|---------------------|------------------|---------------|
| 06/12/2014 | J&D Builders | John McCormick Building Permit | 1241 | \$229.75 | 100-32100 | \$229.75 |
| 06/17/2014 | DLH Construction | Arlandson Permit | 1242 | \$186.18 | 100-32100 | \$186.18 |
| 06/17/2014 | Leeves, Nicholas | Donation to Community Club | 1243 | \$25.00 | 100-36230 | \$25.00 |
| 06/19/2014 | MN Mgmt & Budget | Washingto County court fines EFT | 1244 | \$135.00 | 100-35100 | \$135.00 |
| 06/24/2014 | Xcel Energy | Refund Check | 1245 | \$12.85 | 100-36240 | \$12.85 |
| 06/24/2014 | Residents - via St Anthony Village | U/B 06/24/2014 | 1246 | \$5,411.13 | 100-32250 | \$145.39 |
| | | | | | 100-32260 | \$235.00 |
| | | | | | 601-34110 | \$1,255.71 |
| | | | | | 601-34170 | \$60.66 |
| | | | | | 601-36140 | \$199.41 |
| | | | | | 605-34190 | \$3,514.96 |
| 06/24/2014 | Residents - via St Anthony Village | U/B 06/24/2014 | 1247 | \$1,392.75 | 100-32250 | \$25.00 |
| | | | | | 601-34110 | \$508.16 |
| | | | | | 601-34170 | \$14.34 |
| | | | | | 605-34190 | \$845.25 |
| 06/24/2014 | Residents - via St Anthony Village | U/B 06/24/2014 | 1248 | \$3,607.80 | 100-32240 | \$50.00 |
| | | | | | 100-32250 | \$25.00 |
| | | | | | 100-32260 | \$35.00 |
| | | | | | 601-34110 | \$996.07 |
| | | | | | 601-34170 | \$52.50 |
| | | | | | 605-34190 | \$2,449.23 |
| 06/24/2014 | Residents - via St Anthony Village | U/B 06/24/2014 | 1249 | \$3,064.03 | 100-32260 | \$35.00 |
| | | | | | 601-34110 | \$733.64 |
| | | | | | 601-34170 | \$44.61 |
| | | | | | 605-34190 | \$2,250.78 |
| 06/26/2014 | Lutz, Jeff | Dog License | 1250 | \$10.00 | 100-32240 | \$10.00 |
| 06/26/2014 | Bartylla Plumbing and Heating | 18 Oakridge Building permit | 1251 | \$30.00 | 100-32210 | \$30.00 |
| 06/26/2014 | Gladstone Lumber Mart | 3840 E County Llne | 1252 | \$127.80 | 100-32210 | \$127.80 |
| 06/26/2014 | Dean's Tank | Building Permit | 1253 | \$70.23 | 100-32210 | \$70.23 |
| 06/26/2014 | Stangl, Thomas | Buildling Permit | 1254 | \$276.83 | 100-32210 | \$276.83 |
| 07/03/2014 | Edina Realty Title | Special Assessment 30.030.21.42.0026 | 1255 | \$590.44 | 305-36110 | \$590.44 |
| 07/03/2014 | Douglas Danks Design | Village Hall Rental | 1256 | \$25.00 | 100-34101 | \$25.00 |
| Total For Period | | | | \$15,194.79 | | |
| Total Year To Date | | | | \$139,337.10 | | |

Fund Name: All Funds
Date Range: 06/09/2014 to 07/03/2014

| <u>Date</u> | <u>Vendor Name</u> | <u>Description</u> | <u>Check #</u> | <u>Total</u> | <u>Account #</u> | <u>Amount</u> |
|-------------|----------------------------------|--|----------------|--------------|------------------|---------------|
| 06/11/2014 | Wingfield, Mary | Reimbursement for key duplication | 28331 | \$4.82 | 100-49200-810 | \$4.82 |
| 06/16/2014 | Ruehle, Shirley | Reimbursement for Volunteer Recognition Party | 28332 | \$100.77 | 100-49200-810 | \$100.77 |
| 06/17/2014 | Birchwood Community Club | Donation from Nicholas Leeves | 28335 | \$25.00 | 100-49200-999 | \$25.00 |
| 06/23/2014 | Bowar, Gene | Boat Slip Wait List Refund | 28336 | \$200.00 | 210-49200-810 | \$200.00 |
| 06/25/2014 | Burke, Molly | Dog License Refund | 28337 | \$15.00 | 100-49200-810 | \$15.00 |
| 07/01/2014 | Payroll Period Ending 06/30/2014 | | 28338 | \$387.87 | 100-41400-100 | \$387.87 |
| 07/01/2014 | Ronnan, Kenny | June 2014 (2 Hours) | 28339 | \$45.00 | 100-41950-305 | \$45.00 |
| 07/01/2014 | Xcel Energy | Street Lights 06/03/14 EFT | 28340 | \$1,141.15 | 100-43160-380 | \$1,141.15 |
| 07/01/2014 | Birchwood Village, City of | City Water/Sewer Fee | 28341 | \$131.27 | 100-41940-380 | \$131.27 |
| 07/01/2014 | City of White Bear Lake | Fire Services Contract | 28342 | \$1,496.25 | 100-42200-305 | \$1,496.25 |
| 07/01/2014 | Menards - Maplewood | Paint for Ice Rink | 28343 | \$2,068.00 | 100-41940-220 | \$2,068.00 |
| 07/01/2014 | Xcel Energy | City hall/Lift Stations/Warming houseUtilities EFT | 28344 | \$693.90 | 100-41940-380 | \$112.00 |
| | | | | | 100-45200-380 | \$16.12 |
| | | | | | 605-43190-380 | \$565.78 |
| 07/01/2014 | TA Schifsky & Sons, INC | 2014 Street Maintenance and projects | 28345 | \$32,720.80 | 100-43123-305 | \$1,700.00 |
| | | | | | 401-43100-305 | \$31,020.80 |
| 07/01/2014 | TSE, INC | City Hall Janitorial Services 06/12/2014 | 28346 | \$19.00 | 100-41940-305 | \$19.00 |
| 07/01/2014 | Jack's Lock & Safe | Change combination of vault and office door | 28347 | \$135.00 | 100-41940-999 | \$135.00 |
| 07/01/2014 | KEJ Enterprizes | Leaf Pick up and city clean up | 28348 | \$4,635.00 | 100-43110-305 | \$2,135.00 |
| | | | | | 100-45010-305 | \$1,687.50 |
| | | | | | 100-45200-305 | \$812.50 |
| 07/01/2014 | U.S. Bank | Bond Int Pymnt 2008 Sewer | 28349 | \$27,136.00 | 301-47100-600 | \$26,500.00 |
| | | | | | 301-47100-610 | \$636.00 |
| 07/01/2014 | Wingfield, Mary | Reimbursement | 28350 | \$31.34 | 100-49200-810 | \$31.34 |
| 07/01/2014 | Mark & Amy Adams-Westin | Music in the Park 2014 | 28354 | \$150.00 | 100-45100-440 | \$150.00 |
| 07/01/2014 | Kenwood Symphony Orchestra | Music in the Park 2014 | 28355 | \$150.00 | 100-45100-440 | \$150.00 |

City of Birchwood Village

Disbursements Register

07/03/2014

| <u>Date</u> | <u>Vendor Name</u> | <u>Description</u> | <u>Check #</u> | <u>Total</u> | <u>Account #</u> | <u>Amount</u> |
|---------------------------|--------------------------------------|--|----------------|---------------------|------------------|---------------|
| 07/01/2014 | Prunty, David | Music in the Park 2014 | 28356 | \$150.00 | 100-45100-440 | \$150.00 |
| 07/03/2014 | On-Site Sanitation Inc | Rental Monthly Unit - July 2014 - Tennis Court/Tighe | 28357 | \$158.21 | 100-45200-305 | \$158.21 |
| 07/03/2014 | Tennis Sanitation, LLC | Recycling May/June 2014 | 28358 | \$1,656.00 | 100-43300-305 | \$1,656.00 |
| 07/03/2014 | Menards - Maplewood | Music in the Park extension Cords | 28359 | \$131.85 | 100-45100-440 | \$131.85 |
| 07/03/2014 | TA Schifsky & Sons, INC | 2014 Street Maintenance and projects | 28360 | \$5,186.00 | 401-43100-305 | \$5,186.00 |
| 07/03/2014 | J.N. Johnson Fire & Safety | Fire Extinguisher Maintenance | 28361 | \$60.50 | 100-41940-210 | \$60.50 |
| 07/03/2014 | Northeast Youth & Family Services | 1st half Participation 2014 | 28362 | \$869.00 | 100-41905-435 | \$869.00 |
| 07/03/2014 | LMCIT | Property/Casualty Insurance Coverage | 28363 | \$7,037.00 | 100-41945-362 | \$7,037.00 |
| Total For Period | | | | \$86,534.73 | | |
| Total Year To Date | | | | \$333,421.64 | | |

As of 12/31/2014

| General Fund | <u>Budget</u> | <u>Actual</u> | <u>Variance</u> |
|---------------------------------|---------------------|--------------------|-----------------------|
| Receipts: | | | |
| General Property Taxes | \$326,299.00 | \$4,579.87 | (\$321,719.13) |
| Total Acct 310 | \$326,299.00 | \$4,579.87 | (\$321,719.13) |
| Business Licenses and Permits | \$0.00 | \$515.18 | \$515.18 |
| Total Acct 321 | \$0.00 | \$515.18 | \$515.18 |
| Building Permits | \$0.00 | \$2,318.28 | \$2,318.28 |
| Dog Licenses | \$0.00 | \$395.00 | \$395.00 |
| Spring Leaf Collection | \$0.00 | \$1,170.39 | \$1,170.39 |
| Dock/Lift Permit Fee | \$0.00 | \$305.00 | \$305.00 |
| Total Acct 322 | \$0.00 | \$4,188.67 | \$4,188.67 |
| Cable Comm. Grant | \$0.00 | \$6,205.14 | \$6,205.14 |
| Total Acct 336 | \$0.00 | \$6,205.14 | \$6,205.14 |
| City Hall and Garage Rent | \$0.00 | \$33.00 | \$33.00 |
| Total Acct 341 | \$0.00 | \$33.00 | \$33.00 |
| Fines | \$0.00 | \$528.31 | \$528.31 |
| Total Acct 351 | \$0.00 | \$528.31 | \$528.31 |
| Miscellaneous | \$0.00 | \$110.00 | \$110.00 |
| Total Acct 361 | \$0.00 | \$110.00 | \$110.00 |
| Interest Earnings | \$0.00 | \$81.17 | \$81.17 |
| Zoning Permits | \$0.00 | \$206.00 | \$206.00 |
| Contrib. and Donations-Private | \$0.00 | \$620.00 | \$620.00 |
| Refund-Reimbursemnt-Dividend | \$0.00 | \$1,225.08 | \$1,225.08 |
| Total Acct 362 | \$0.00 | \$2,132.25 | \$2,132.25 |
| Total Revenues | \$326,299.00 | \$18,292.42 | (\$308,006.58) |
| Other Financing Sources: | | | |
| Sale of Investments | | \$0.00 | |
| Transfers from other Funds | | \$0.00 | |
| Disbursements: | | | |
| GENERAL GOVERNMENT | \$0.00 | \$0.40 | (\$0.40) |
| Total Acct 410 | \$0.00 | \$0.40 | (\$0.40) |
| Publishing | \$2,080.00 | \$560.34 | \$1,519.66 |
| Total Acct 411 | \$2,080.00 | \$560.34 | \$1,519.66 |
| City Council | \$4,200.00 | \$954.90 | \$3,245.10 |
| Total Acct 413 | \$4,200.00 | \$954.90 | \$3,245.10 |
| Clerk - Treasurer | \$70,000.00 | \$29,665.64 | \$40,334.36 |
| Elections | \$4,650.00 | \$470.00 | \$4,180.00 |
| Office Operations/Supplies | \$3,175.00 | \$1,114.92 | \$2,060.08 |
| Postage/Postal Permits | \$650.00 | \$300.00 | \$350.00 |
| Total Acct 414 | \$78,475.00 | \$31,550.56 | \$46,924.44 |

City of Birchwood Villagegerim Financial Report by Account Number (YTD)

07/03/2014

| | | | |
|-----------------------------------|-------------|-------------|--------------|
| Financial Administration | \$400.00 | \$300.00 | \$100.00 |
| Accounting | \$2,000.00 | \$0.00 | \$2,000.00 |
| Assessing | \$5,450.00 | \$5,490.71 | (\$40.71) |
| Total Acct 415 | \$7,850.00 | \$5,790.71 | \$2,059.29 |
| Legal Services | \$7,000.00 | \$360.00 | \$6,640.00 |
| Engineer Service | \$7,000.00 | \$2,911.05 | \$4,088.95 |
| Total Acct 416 | \$14,000.00 | \$3,271.05 | \$10,728.95 |
| Per Diem | \$600.00 | \$475.00 | \$125.00 |
| Total Acct 418 | \$600.00 | \$475.00 | \$125.00 |
| Grants | \$0.00 | \$1,788.00 | (\$1,788.00) |
| Planning and Zoning | \$200.00 | \$75.00 | \$125.00 |
| City Training and Development | \$3,163.00 | \$0.00 | \$3,163.00 |
| City Hall-Gov't Buildings | \$9,000.00 | \$4,746.07 | \$4,253.93 |
| City Insurance | \$8,190.00 | \$7,037.00 | \$1,153.00 |
| Cable Eqpmt and Service | \$0.00 | \$385.00 | (\$385.00) |
| Phone/IT | \$0.00 | \$3,270.06 | (\$3,270.06) |
| Newsletter | \$125.00 | \$0.00 | \$125.00 |
| Total Acct 419 | \$20,678.00 | \$17,301.13 | \$3,376.87 |
| Police | \$48,000.00 | \$68.38 | \$47,931.62 |
| Total Acct 421 | \$48,000.00 | \$68.38 | \$47,931.62 |
| Fire | \$21,000.00 | \$8,977.50 | \$12,022.50 |
| Total Acct 422 | \$21,000.00 | \$8,977.50 | \$12,022.50 |
| Building Inspection | \$8,100.00 | \$2,327.35 | \$5,772.65 |
| Total Acct 424 | \$8,100.00 | \$2,327.35 | \$5,772.65 |
| Other Protection | \$100.00 | \$0.00 | \$100.00 |
| Animal Control | \$600.00 | \$444.19 | \$155.81 |
| Total Acct 428 | \$700.00 | \$444.19 | \$255.81 |
| Streets and Road Mntnc | \$6,000.00 | \$316.80 | \$5,683.20 |
| Leaf Pick-Up | \$0.00 | \$2,135.00 | (\$2,135.00) |
| Street Sweeping | \$4,000.00 | \$1,700.00 | \$2,300.00 |
| Ice and Snow Removal | \$16,000.00 | \$18,136.34 | (\$2,136.34) |
| Tree Removal | \$5,000.00 | \$1,510.00 | \$3,490.00 |
| Utility - Drain Structure Care | \$2,000.00 | \$0.00 | \$2,000.00 |
| Street Lights | \$15,000.00 | \$8,678.02 | \$6,321.98 |
| Sewer Utility | \$0.00 | \$733.54 | (\$733.54) |
| Total Acct 431 | \$48,000.00 | \$33,209.70 | \$14,790.30 |
| Recycle | \$10,000.00 | \$6,624.00 | \$3,376.00 |
| Total Acct 433 | \$10,000.00 | \$6,624.00 | \$3,376.00 |
| Lawn Care/Mntnc | \$13,000.00 | \$1,981.06 | \$11,018.94 |
| Total Acct 450 | \$13,000.00 | \$1,981.06 | \$11,018.94 |
| Recreation | \$1,700.00 | \$781.85 | \$918.15 |
| Total Acct 451 | \$1,700.00 | \$781.85 | \$918.15 |
| Parks | \$16,000.00 | \$8,177.38 | \$7,822.62 |
| Total Acct 452 | \$16,000.00 | \$8,177.38 | \$7,822.62 |
| CONSERVATION - NATURAL RESOURC | \$1,916.00 | \$1,915.78 | \$0.22 |
| Total Acct 461 | \$1,916.00 | \$1,915.78 | \$0.22 |

City of Birchwood Villagegerim Financial Report by Account Number (YTD)**07/03/2014**

| | | | |
|--------------------------------------|---------------------|---------------------|---------------------|
| Unallocated Expenditures | \$0.00 | \$681.64 | (\$681.64) |
| Total Acct 492 | \$0.00 | \$681.64 | (\$681.64) |
| Total Disbursements | \$296,299.00 | \$125,092.92 | \$171,206.08 |
| Other Financing Uses: | | | |
| Purchase of Investments | | \$0.00 | |
| Transfers to other Funds | | \$40,739.44 | |
| Beginning Cash Balance | | \$568,328.07 | |
| Cash Balance as of 12/31/2014 | | \$420,788.13 | |

City of Birchwood Village Financial Report by Account Number (YTD)

07/03/2014

As of 12/31/2014

| Special Rev Projects | <u>Budget</u> | <u>Actual</u> | <u>Variance</u> |
|--|----------------------|------------------------|------------------------|
| Receipts: | | | |
| Dock/Lift Permit Fee | \$0.00 | \$2,100.00 | \$2,100.00 |
| Zoning App Fee | \$0.00 | \$200.00 | \$200.00 |
| Total Acct 322 | \$0.00 | \$2,300.00 | \$2,300.00 |
| MISCELLANEOUS REVENUES | \$0.00 | \$35.00 | \$35.00 |
| Total Acct 362 | \$0.00 | \$35.00 | \$35.00 |
| Total Revenues | \$0.00 | \$2,335.00 | \$2,335.00 |
| Other Financing Sources: | | | |
| Sale of Investments | | \$0.00 | |
| Transfers from other Funds | | \$0.00 | |
| Disbursements: | | | |
| Parks | \$0.00 | \$674.70 | (\$674.70) |
| Total Acct 452 | \$0.00 | \$674.70 | (\$674.70) |
| MISCELLANEOUS | \$0.00 | \$35.00 | (\$35.00) |
| Total Acct 490 | \$0.00 | \$35.00 | (\$35.00) |
| Unallocated Expenditures | \$0.00 | \$200.00 | (\$200.00) |
| Total Acct 492 | \$0.00 | \$200.00 | (\$200.00) |
| Total Disbursements | \$0.00 | \$909.70 | (\$909.70) |
| Other Financing Uses: | | | |
| Purchase of Investments | | \$0.00 | |
| Transfers to other Funds | | \$0.00 | |
| Beginning Cash Balance | | \$11,477.21 | |
| Cash Balance as of 12/31/2014 | | \$12,902.51 | |

City of Birchwood Village Financial Report by Account Number (YTD)

07/03/2014

As of 12/31/2014

Spec Rev - Warm House

| | <u>Budget</u> | <u>Actual</u> | <u>Variance</u> |
|--------------------------------------|---------------|-----------------|-------------------|
| Receipts: | | | |
| MISCELLANEOUS REVENUES | \$0.00 | \$412.43 | \$412.43 |
| Contrib. and Donations-Private | \$0.00 | \$550.00 | \$550.00 |
| Total Acct 362 | \$0.00 | \$962.43 | \$962.43 |
| | | | |
| Total Revenues | \$0.00 | \$962.43 | \$962.43 |
| Other Financing Sources: | | | |
| Sale of Investments | | \$0.00 | |
| Transfers from other Funds | | \$0.00 | |
| Disbursements: | | | |
| Unallocated Expenditures | \$0.00 | \$962.43 | (\$962.43) |
| Total Acct 492 | \$0.00 | \$962.43 | (\$962.43) |
| | | | |
| Total Disbursements | \$0.00 | \$962.43 | (\$962.43) |
| Other Financing Uses: | | | |
| Purchase of Investments | | \$0.00 | |
| Transfers to other Funds | | \$0.00 | |
| | | | |
| Beginning Cash Balance | | \$0.00 | |
| | | | |
| Cash Balance as of 12/31/2014 | | \$0.00 | |

City of Birchwood Village Financial Report by Account Number (YTD)

07/03/2014

As of 12/31/2014

| Sewer 2004 Bonds | <u>Budget</u> | <u>Actual</u> | <u>Variance</u> |
|--------------------------------------|----------------------|----------------------|------------------------|
| Receipts: | | | |
| Total Revenues | \$0.00 | \$0.00 | \$0.00 |
| Other Financing Sources: | | | |
| Sale of Investments | | \$0.00 | |
| Transfers from other Funds | | \$0.00 | |
| Disbursements: | | | |
| Assessing | \$0.00 | \$15.00 | (\$15.00) |
| Total Acct 415 | \$0.00 | \$15.00 | (\$15.00) |
| Bond Payment | \$0.00 | \$27,765.07 | (\$27,765.07) |
| Total Acct 471 | \$0.00 | \$27,765.07 | (\$27,765.07) |
| Total Disbursements | \$0.00 | \$27,780.07 | (\$27,780.07) |
| Other Financing Uses: | | | |
| Purchase of Investments | | \$0.00 | |
| Transfers to other Funds | | \$0.00 | |
| Beginning Cash Balance | | \$30,184.92 | |
| Cash Balance as of 12/31/2014 | | \$2,404.85 | |

As of 12/31/2014

| Birchwood In Re-hab Bond | | | |
|--------------------------------------|---------------|-----------------|-------------------|
| | <u>Budget</u> | <u>Actual</u> | <u>Variance</u> |
| Receipts: | | | |
| Total Revenues | \$0.00 | \$0.00 | \$0.00 |
| Other Financing Sources: | | | |
| Sale of Investments | | \$0.00 | |
| Transfers from other Funds | | \$0.00 | |
| Disbursements: | | | |
| Assessing | \$0.00 | \$183.00 | (\$183.00) |
| Total Acct 415 | \$0.00 | \$183.00 | (\$183.00) |
| Total Disbursements | \$0.00 | \$183.00 | (\$183.00) |
| Other Financing Uses: | | | |
| Purchase of Investments | | \$0.00 | |
| Transfers to other Funds | | \$0.00 | |
| Beginning Cash Balance | | \$745.04 | |
| Cash Balance as of 12/31/2014 | | \$562.04 | |

City of Birchwood Village Financial Report by Account Number (YTD)

07/03/2014

As of 12/31/2014

Sewer Re-hab 2008 Debt

| | <u>Budget</u> | <u>Actual</u> | <u>Variance</u> |
|--------------------------------------|---------------|-------------------|---------------------|
| Receipts: | | | |
| Sewer Re-hab A and B | \$0.00 | \$590.44 | \$590.44 |
| Total Acct 361 | \$0.00 | \$590.44 | \$590.44 |
| | | | |
| Total Revenues | \$0.00 | \$590.44 | \$590.44 |
| | | | |
| Other Financing Sources: | | | |
| Sale of Investments | | \$0.00 | |
| Transfers from other Funds | | \$0.00 | |
| | | | |
| Disbursements: | | | |
| Assessing | \$0.00 | \$243.00 | (\$243.00) |
| Total Acct 415 | \$0.00 | \$243.00 | (\$243.00) |
| | | | |
| DEBT SERVICE | \$0.00 | \$2,687.09 | (\$2,687.09) |
| Total Acct 470 | \$0.00 | \$2,687.09 | (\$2,687.09) |
| | | | |
| Total Disbursements | \$0.00 | \$2,930.09 | (\$2,930.09) |
| | | | |
| Other Financing Uses: | | | |
| Purchase of Investments | | \$0.00 | |
| Transfers to other Funds | | \$0.00 | |
| | | | |
| Beginning Cash Balance | | \$2,499.10 | |
| | | | |
| Cash Balance as of 12/31/2014 | | \$159.45 | |

City of Birchwood Village Interim Financial Report by Account Number (YTD)

07/03/2014

As of 12/31/2014

Cap Project - PW

| | <u>Budget</u> | <u>Actual</u> | <u>Variance</u> |
|--------------------------------------|---------------|--------------------|----------------------|
| Receipts: | | | |
| Total Revenues | \$0.00 | \$0.00 | \$0.00 |
| Other Financing Sources: | | | |
| Sale of Investments | | \$0.00 | |
| Transfers from other Funds | | \$40,739.44 | |
| Disbursements: | | | |
| Streets and Road Mntnc | \$0.00 | \$36,206.80 | (\$36,206.80) |
| Total Acct 431 | \$0.00 | \$36,206.80 | (\$36,206.80) |
| Total Disbursements | \$0.00 | \$36,206.80 | (\$36,206.80) |
| Other Financing Uses: | | | |
| Purchase of Investments | | \$0.00 | |
| Transfers to other Funds | | \$0.00 | |
| Beginning Cash Balance | | \$5,726.27 | |
| Cash Balance as of 12/31/2014 | | \$10,258.91 | |

As of 12/31/2014

| Water Enterprise Fund | <u>Budget</u> | <u>Actual</u> | <u>Variance</u> |
|--------------------------------------|---------------|---------------------|----------------------|
| Receipts: | | | |
| Water Fee | \$0.00 | \$25,148.27 | \$25,148.27 |
| Penalty - Late Water/Sewer | \$0.00 | \$175.41 | \$175.41 |
| State and Misc fees | \$0.00 | \$1,062.95 | \$1,062.95 |
| Total Acct 341 | \$0.00 | \$26,386.63 | \$26,386.63 |
| | | | |
| Miscellaneous | \$0.00 | \$297.53 | \$297.53 |
| Total Acct 361 | \$0.00 | \$297.53 | \$297.53 |
| | | | |
| Interest Earnings | \$0.00 | \$1.20 | \$1.20 |
| Total Acct 362 | \$0.00 | \$1.20 | \$1.20 |
| | | | |
| Total Revenues | \$0.00 | \$26,685.36 | \$26,685.36 |
| | | | |
| Other Financing Sources: | | | |
| Sale of Investments | | \$0.00 | |
| Transfers from other Funds | | \$0.00 | |
| | | | |
| Disbursements: | | | |
| Office Operations/Supplies | \$0.00 | \$106.64 | (\$106.64) |
| Postage/Postal Permits | \$0.00 | \$126.06 | (\$126.06) |
| Total Acct 414 | \$0.00 | \$232.70 | (\$232.70) |
| | | | |
| Financial Administration | \$0.00 | \$2,651.09 | (\$2,651.09) |
| Assessing | \$0.00 | \$16.50 | (\$16.50) |
| Total Acct 415 | \$0.00 | \$2,667.59 | (\$2,667.59) |
| | | | |
| Utility Locates | \$0.00 | \$232.45 | (\$232.45) |
| Total Acct 428 | \$0.00 | \$232.45 | (\$232.45) |
| | | | |
| Water Utility | \$0.00 | \$24,597.04 | (\$24,597.04) |
| Wtr/Swr Emergency | \$0.00 | \$26,295.00 | (\$26,295.00) |
| Total Acct 431 | \$0.00 | \$50,892.04 | (\$50,892.04) |
| | | | |
| Unallocated Expenditures | \$0.00 | \$1.59 | (\$1.59) |
| Total Acct 492 | \$0.00 | \$1.59 | (\$1.59) |
| | | | |
| Total Disbursements | \$0.00 | \$54,026.37 | (\$54,026.37) |
| | | | |
| Other Financing Uses: | | | |
| Purchase of Investments | | \$0.00 | |
| Transfers to other Funds | | \$0.00 | |
| | | | |
| Beginning Cash Balance | | \$23,834.51 | |
| | | | |
| Cash Balance as of 12/31/2014 | | (\$3,506.50) | |

As of 12/31/2014

Sewer Enterprise Fund

| | <u>Budget</u> | <u>Actual</u> | <u>Variance</u> |
|--------------------------------------|---------------|--------------------|----------------------|
| Receipts: | | | |
| Penalty - Late Water/Sewer | \$0.00 | \$273.73 | \$273.73 |
| Sewer Fee | \$0.00 | \$49,452.28 | \$49,452.28 |
| Total Acct 341 | \$0.00 | \$49,726.01 | \$49,726.01 |
| Interest Earnings | \$0.00 | \$6.00 | \$6.00 |
| Total Acct 362 | \$0.00 | \$6.00 | \$6.00 |
| | | | |
| Total Revenues | \$0.00 | \$49,732.01 | \$49,732.01 |
| Other Financing Sources: | | | |
| Sale of Investments | | \$0.00 | |
| Transfers from other Funds | | \$0.00 | |
| Disbursements: | | | |
| Office Operations/Supplies | \$0.00 | \$106.64 | (\$106.64) |
| Postage/Postal Permits | \$0.00 | \$126.06 | (\$126.06) |
| Total Acct 414 | \$0.00 | \$232.70 | (\$232.70) |
| Financial Administration | \$0.00 | \$2,651.08 | (\$2,651.08) |
| Assessing | \$0.00 | \$16.50 | (\$16.50) |
| Total Acct 415 | \$0.00 | \$2,667.58 | (\$2,667.58) |
| Engineer Service | \$0.00 | \$225.00 | (\$225.00) |
| Total Acct 416 | \$0.00 | \$225.00 | (\$225.00) |
| Sewer Utility | \$0.00 | \$41,465.54 | (\$41,465.54) |
| Total Acct 431 | \$0.00 | \$41,465.54 | (\$41,465.54) |
| | | | |
| Total Disbursements | \$0.00 | \$44,590.82 | (\$44,590.82) |
| Other Financing Uses: | | | |
| Purchase of Investments | | \$0.00 | |
| Transfers to other Funds | | \$0.00 | |
| | | | |
| Beginning Cash Balance | | \$40,829.33 | |
| | | | |
| Cash Balance as of 12/31/2014 | | \$45,970.52 | |

City of Birchwood Village Interim Financial Report by Account Number (YTD)

07/03/2014

As of 12/31/2014

| Sewer Infrastructure | <u>Budget</u> | <u>Actual</u> | <u>Variance</u> |
|--------------------------------------|----------------------|----------------------|------------------------|
| Receipts: | | | |
| Total Revenues | \$0.00 | \$0.00 | \$0.00 |
| Other Financing Sources: | | | |
| Sale of Investments | | \$0.00 | |
| Transfers from other Funds | | \$0.00 | |
| Disbursements: | | | |
| Total Disbursements | \$0.00 | \$0.00 | \$0.00 |
| Other Financing Uses: | | | |
| Purchase of Investments | | \$0.00 | |
| Transfers to other Funds | | \$0.00 | |
| Beginning Cash Balance | | \$30,000.00 | |
| Cash Balance as of 12/31/2014 | | \$30,000.00 | |

As of 07/03/2014
Fiscal Year:2014

| <u>Name of Fund</u> | <u>Beginning Balance</u> | <u>Total Receipts</u> | <u>Total Disbursements</u> | <u>Ending Balance</u> |
|--------------------------|------------------------------|---------------------------|--------------------------------|---------------------------|
| General Fund | \$568,328.07 | \$18,292.42 | \$165,832.36 | \$420,788.13 |
| Special Rev Projects | \$11,477.21 | \$2,335.00 | \$909.70 | \$12,902.51 |
| Spec Rev - Warm House | \$0.00 | \$962.43 | \$962.43 | \$0.00 |
| Sewer 2004 Bonds | \$30,184.92 | \$0.00 | \$27,780.07 | \$2,404.85 |
| Birchwood In Re-hab Bond | \$745.04 | \$0.00 | \$183.00 | \$562.04 |
| Sewer Re-hab 2008 Debt | \$2,499.10 | \$590.44 | \$2,930.09 | \$159.45 |
| Cap Project - PW | \$5,726.27 | \$40,739.44 | \$36,206.80 | \$10,258.91 |
| Water Enterprise Fund | \$23,834.51 | \$26,685.36 | \$54,026.37 | (\$3,506.50) |
| Sewer Enterprise Fund | \$40,829.33 | \$49,732.01 | \$44,590.82 | \$45,970.52 |
| Sewer Infrastructure | \$30,000.00 | \$0.00 | \$0.00 | \$30,000.00 |
| Total | \$713,624.45 | \$139,337.10 | \$333,421.64 | \$519,539.91 |