



AGENDA OF THE REGULAR MEETING OF  
THE CITY COUNCIL  
CITY OF BIRCHWOOD VILLAGE  
WASHINGTON COUNTY, MINNESOTA  
June 10, 2014  
7:00 P.M.

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**APPROVE AGENDA**

**OPEN PUBLIC FORUM**

**ANNOUNCEMENTS**

**PLANNING COMMISSION - PUBLIC HEARING**

1. Thomas and Barbara Stangl - 14 White Pine Lane - Approval of Variance from the 25% impervious area limit per Code Section 302.050, in order to convert 503 square feet of an existing deck into a porch, which would increase the impervious area to 34%. The applicant is proposing to off-set the increase by constructing a French drain to infiltrate stormwater on site.\*

**1. CITY BUSINESS – CONSENT AGENDA**

- A. Approval of Regular Meeting May 13, 2014 Minutes\*

**2. CITY BUSINESS – REGULAR AGENDA**

- A. Approval of Treasurer's Report\*
- B. Frozen Service Line Discussion
- C. Lift Station Quotation/Proposal\*
- D. Discussion on Use of Public Easements
- E. Quotation of \$2,178.00 for Exterior Paint for Ice Rink\*
- F. Excessive Use Discussion
- G. Consider Language for City Code Allowing the Keeping of Pigs as Pets\*

\* Denotes items that have supporting documentation provided

H. Staff Reports

- a. Establish a 2014 Budget Workshop

**ADJOURN**

\* Denotes items that have supporting documentation provided

**CITY OF BIRCHWOOD VILLAGE  
REGULAR CITY COUNCIL MEETING  
May 13, 2014**

**MINUTES**

**MEMBERS PRESENT:** Mayor Mary Wingfield; Councilmembers: Greg Donovan, Bill Hulsiek, and Kevin Woolstencroft

**MEMBERS ABSENT:** Councilmember Randy LaFoy

**STAFF PRESENT:** Alan Kantrud, City Attorney; Chris Mickelson, City Clerk

**OTHERS PRESENT:** Sergeant Jim Gribble, Washington County Sheriff's Office; Alan Mitchell

Mayor Wingfield called the regular meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

**AGENDA APPROVAL:**

Mayor Wingfield added a discussion on hiring a consultant to inspect the City's lift stations.

**MOTION WAS MADE BY COUNCILMEMBER DONOVAN AND SECONDED BY COUNCILMEMBER HULLSIEK TO APPROVE THE AGENDA AS AMENDED. ALL AYES. MOTION PASSED.**

**PRESENTATION FROM THE WASHINGTON COUNTY SHERIFF'S OFFICE:**

Sergeant Gribble provided the Council with an overview of Initial Complaint Reports and Citations for the last five months in Birchwood Village.

**OPEN PUBLIC FORUM:**

Alan Mitchell provided the Council with a schedule of events for this summer's Music in the Park concert series.

**ANNOUNCEMENTS:**

Mary Wingfield stated that the deadline for newsletter submissions is May 15<sup>th</sup> and will come out on June 1<sup>st</sup>. The city-wide garage sale will be on June 7<sup>th</sup>, and the plant exchange will take place on June 14<sup>th</sup>.

**CITY BUSINESS - CONSENT AGENDA**

- A. Approval of Regular Meeting April 8, 2014 Minutes
- B. Resolution 2014-12, Declining to Waive the Statutory Monetary Limits on Municipal Tort Liability Established by Minnesota Statutes 466.04
- C. Resolution 2014-13, Authorizing Persons of Legal Age to Possess and Consume Beer and Wine During 2014 Summer Evening Concerts

**MOTION WAS MADE BY COUNCILMEMBER WOOLSTENCROFT, SECONDED BY COUNCILMEMBER HULLSIEK TO APPROVE THE CONSENT AGENDA. ALL AYES. MOTION PASSED.**

**CITY BUSINESS - REGULAR AGENDA**

**Mayor Wingfield** asked that the Council add payment of \$500.00 for a consultant to conduct a sewer analysis.

**Mayor Wingfield** brought to the Council's attention the water fund currently has a negative \$8,000.00 balance as a result of 4 broken water mains this past winter.

**A. Approval of Treasurer's Report**

**MOTION WAS MADE BY COUNCILMEMBER HULLSIEK, SECONDED BY COUNCILMEMBER DONOVAN TO APPROVE THE TREASURER'S REPORT AND HIRE BOB CONNELLY FOR A SEWER ANALYSIS. ALL AYES. MOTION PASSED.**

**B. Excessive Use Discussion**

**Mayor Wingfield** stated that after a year of discussing possible language for the Excessive Use Ordinance with Councilmember LaFoy, it is to a point where it would be best to have City Attorney Kantrud finalize a draft and bring it back to Council.

**Attorney Kantrud** stated he would bring draft language to the Council for the June meeting.

**C. First Reading of Ordinance 2014-05-01, Adding Dangerous Dog Language to City Code**

**Clerk Mickelson** stated that this language fills gaps that currently exist in City Code regarding dangerous dogs. This ordinance cites existing Minnesota State Statutes relating to the handling of dangerous dogs in a city or county.

**Mayor Wingfield** asked if the Council would like to suspend Council Policy and pass this ordinance with one hearing.

**Attorney Kantrud** stated that the City is within its legal right to pass this ordinance the first night that it is heard. To pass the ordinance, the Council would have to vote to suspend City Policy, and then pass the ordinance.

**MOTION WAS MADE BY MAYOR WINGFIELD, SECONDED BY COUNCILMEMBER HULLSIEK TO SUSPEND CITY POLICY TO ALLOW THE PASSAGE OF AN ORDINANCE THE NIGHT THAT IT IS FIRST HEARD. ALL AYES. MOTION PASSED.**

**MOTION WAS MADE BY MAOR WINGFIELD, SECONDED BY COUNCILMEMBER HULLSIEK TO PASS ORDINANCE 2014-05-01. ALL AYES. MOTION PASSED.**

**D. First Reading of Ordinance 2014-05-02, Adding Penalty for Misdemeanor Language to City Code**

**Mayor Wingfield** stated that a penalty provision is currently absent from the City Code. This language would add the consequences of a fine up to \$1000.00 or 90 days in jail if there is a misdemeanor conviction.

**MOTION WAS MADE BY MAYOR WINGFIELD, SECONDED BY COUNCILMEMBER HULLSIEK TO SUSPEND CITY POLICY TO ALLOW THE PASSAGE OF AN ORDINANCE THE NIGHT THAT IT IS FIRST HEARD. ALL AYES. MOTION PASSED.**

**MOTION WAS MADE BY MAOR WINGFIELD, SECONDED BY COUNCILMEMBER HULLSIEK TO PASS ORDINANCE 2014-05-02. ALL AYES. MOTION PASSED.**

**E. Resolution 2014-14, Authorizing a Transfer of \$40,739.44 to Capital Projects - Public Works**

**Mayor Wingfield** stated that this money is carry forward from the 2013 General Fund and will be used to pay for 2014 road repairs.

**MOTION WAS MADE BY COUNCILMEMBER DONOVAN, SECONDED BY COUNCILMEMBER HULLSIEK TO APPROVE RESOLUTION 2014-14. ALL AYES. MOTION PASSED.**

**F. Resolution 2014-15, Accepting the Budget Handbook for 2014**

**Mayor Wingfield** stated that Larry Walker of the Budget Committee put together a budget handbook to assist Birchwood staff and Councilmembers with the budget process. The handbook has been updated for 2014.

**MOTION WAS MADE BY COUNCILMEMBER DONOVAN, SECONDED BY COUNCILMEMBER WOOLSTENCROFT TO ACCEPT THE BUDGET HANDBOOK FOR 2014. ALL AYES. MOTION PASSED.**

**G. Resolution 2014-16, Adding \$25.00 to Individuals' Q2 2014 Utility Billing Accounts for Spring Leaf Collection Services When Pre-Payment Was Not Received**

**Clerk Mickelson** stated that this resolution would allow for the easiest and most effective mechanism of collection of \$25.00 for residents who utilized spring leaf collection services and did not pre-pay.

**MOTION WAS MADE BY COUNCILMEMBER WOOLSTENCROFT, SECONDED BY COUNCILMEMBER HULLSIEK TO APPROVE RESOLUTION 2014-16. ALL AYES. MOTION PASSED.**

**H. Resolution 2014-17, Adding \$200.00 to Individuals' Q2 2014 Utility Billing Accounts that have Not Paid for 2014 Dock Fees**

**Clerk Mickelson** stated that this resolution would allow for the collection of \$200.00 from residents who have not paid for their boat slip fees by June 1<sup>st</sup>.

**MOTION WAS MADE BY COUNCILMEMBER DONOVAN, SECONDED BY COUNCILMEMBER WOOLSTENCROFT TO APPROVE RESOLUTION 2014-17. ALL AYES. MOTION PASSED.**

## **I. Tennis Court Repair Discussion**

**Clerk Mickelson** stated that John Lund, the Chair of the Parks Commission, has been looking into two repairs for the tennis courts. One repair would remove a bump that is beginning to form on one court as the result of a tree root located under the court. This repair is estimated to cost \$1000.00. The other repair would realign the surface, which has slid a couple of inches in the past few years. This repair is estimated to cost \$1600.00.

**Councilmember Donovan** stated that his understanding was that a warranty existed for the surface of the court.

**Councilmember Hullsiek** stated that he supported fixing the bump in the court but would like to wait on realigning the surface of the courts.

**MOTION WAS MADE BY COUNCILMEMBER WOOLSTENCROFT, SECONDED BY COUNCILMEMBER HULLSIEK TO AUTHORIZE A REPAIR OF \$1000.00 TO THE TENNIS COURTS. ALL AYES. MOTION PASSED.**

Realigning the surface of the tennis courts was tabled for a future Council meeting.

## **J. Staff Reports**

### **a. Frozen Service Line Update**

**Clerk Mickelson** stated that the impact of residents who ran water to prevent their service lines from refreezing will be determined in early June when second quarter utility bills are finalized. At that point, a recommendation will be brought forward to the Council regarding the adjustments to be made to these accounts.

### **b. Utility Billing Water Rate Update**

**Clerk Mickelson** reiterated that the water enterprise fund currently has a negative balance of \$8000.00 as a result of 4 broken water mains this past winter. Because of this negative balance, an increase in water rates will be considered in the near future.

### **c. Reimbursable Expenses through RWSCC**

**Clerk Mickelson** stated that reimbursable expenses through the cable commission include 2 microphones, a set of headphones, a television to watch the Comcast feed, a desk for the Clerk and Attorney and a new podium. Additionally, an air conditioning unit for the broadcast room is still being considered.

## **ADJOURN:**

**MOTION WAS MADE BY COUNCILMEMBER DONOVAN, SECONDED BY COUNCILMEMBER HULLSIEK, TO ADJURN THE MEETING. ALL AYES. MOTION PASSED. MEETING ADJOURNED AT 8:10 P.M.**

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Mary Wingfield  
Mayor

ATTEST:

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Chris Mickelson  
City Clerk

DRAFT

# CITY OF BIRCHWOOD VILLAGE MEMORANDUM

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**TO:** Birchwood Village Planning Commission  
**FROM:** Samantha Crosby, Staff Planner  
**DATE:** May 22, 2014 for the June 3, 2014 Planning Commission Meeting  
**CASE NO.:** 14-10-VB  
**APPLICANT:** Thomas Stangle  
**LOCATION:** 14 White Pine Lane

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## **REQUEST**

The applicant is requesting a variance from the 25% impervious area limit, per Code Section 302.050, in order to convert 534 square feet of an existing deck into a porch, which would increase the impervious area to 34%. The applicant is proposing to off-set the increase by constructing a french drain to infiltrate stormwater on site.

## **SITE CHARACTERISTICS**

The subject site is 12,000-square feet in size. The lot contains a two-story, single-family residence with a two-car attached garage. The site is currently 29.4% impervious. The soil has a high clay content and as such is not very permeable.

## **PRACTICAL DIFFICULTY**

The applicant desires to convert part of an existing deck into an unenclosed porch and another part into a screen porch. The applicant is proposing to mitigate the additional impervious area by constructing a stormwater infiltration feature on site.

## **ANALYSIS**

The applicant is proposing to construct a french drain that, according to the Washington County Conservation District, is sized to accommodate twice the amount of run-off that will be generated by the new impervious area created by the porch. The over-sizing of the system brings a non-conforming property back into compliance with the code. Similar to the standard that is applied to porous pavers or rain gardens, staff is granting a credit for the system based on the design capacity.

The applicant's proposed plan is to have water from:

- the back half of the roof of the house,
- the shed in back of the house, and
- the patio in the back of the house

run into an outside floor drain that connects to a 4-inch pipe which outlets into the French drain. The location of the French drain was chosen based on the existing topography of the site. Most all of the land already slopes towards this area except for a small area in the northwest corner which will be slightly regarded to re-route run-off towards the drain.

The City Engineer has not reviewed the either the proposed design or the request in general.

### **SUMMARY**

The City has a high level of discretion when approving or denying a variance because the burden of proof is on the applicant to show that they meet the standards of the ordinance. If the proposal is deemed reasonable (meaning that it does not have an adverse effect on neighboring properties, it is consistent with the Comprehensive Plan, and it is harmony with the intent of the Zoning Code) then the criteria have been met.

Staff would still support the request if the design solution accommodated only the new impervious area being created at this time. However, since the infiltration is designed to bring the property back into compliance with code, staff strongly and enthusiastically supports the request, subject to the review and approval by the City Engineer.

### **RECOMMENDATION**

Staff recommends approval of the requested variances, subject to the following conditions:

1. All application materials, maps, drawings and descriptive information submitted with this application shall become part of this permit.
2. Per Section 304.090, the variance shall become null and void if the project has not been completed or utilized within one (1) year after the date it was granted, subject to petition for extension by the City Council.
3. The applicant shall obtain a building permit prior to beginning construction of the porches.
4. Prior to the issuance of a building permit, the City Engineer shall review and approve the design of the infiltration feature.
5. The applicant shall verify their property lines and have the property pins exposed at the time of inspection.
6. The applicant shall maintain the French drain, pipe and gutters to preserve design capacity.

Fund Name: All Funds  
Date Range: 05/10/2014 to 06/06/2014

<u>Date</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Check #</u>	<u>Total</u>	<u>Account #</u>	<u>Amount</u>
05/13/2014	City of White Bear Lake	building inspections April 2014	28304	\$513.00	100-42401-305	\$513.00
05/13/2014	MN Department of Health Drinking Wa	Community Water Suply Service Connection Fee	28305	\$590.00	601-43180-300	\$590.00
05/13/2014	City of White Bear Lake	Fire Services Contract	28306	\$1,496.25	100-42200-305	\$1,496.25
05/20/2014	Washington County	Special Assessment 2014	28307	\$474.00	301-41550-300	\$15.00
					303-41550-300	\$183.00
					305-41550-300	\$243.00
					601-41550-300	\$16.50
					605-41550-300	\$16.50
05/20/2014	On-Site Sanitation Inc	Rental Monthly Unit - May 2014 - TS Park	28308	\$34.44	100-45200-305	\$34.44
05/20/2014	Toshiba Business Solutions, USA Inc	Quarterly Maintenance	28309	\$22.09	100-41420-305	\$22.09
05/20/2014	Ronnan, Kenny	May 2014 (2 Hours)	28310	\$50.00	100-41950-305	\$50.00
05/21/2014	City of Birchwood Village	Transfer to Fund 401 Cap Project - PW	EFT052114	\$40,739.44	100-49360-720	\$40,739.44
05/22/2014	Washington County	2014 Assessing Service Fee	28311	\$5,490.71	100-41550-305	\$5,490.71
05/22/2014	U.S. Bank	Bond Int Pymnt 2008 Sewer	28312	\$2,687.09	305-47000-610	\$2,687.09
05/22/2014	Xcel Energy	Street Lights EFT 05/22/2014	EFT5.22.14	\$908.30	100-43160-380	\$908.30
05/27/2014	Xcel Energy	Lift station/Warming house 604/20/14	EFT052714	\$196.00	100-41940-380	\$83.62
					100-41940-380	\$20.29
					100-43190-380	\$92.09
06/03/2014	Steve Dean Tree Trimming	Emergency Tree Removal	28313	\$300.00	100-43135-305	\$300.00
06/03/2014	TSE, INC	City Hall Janitorial Services 05/20/2014	28314	\$19.00	100-41940-305	\$19.00
06/03/2014	On-Site Sanitation Inc	Rental Monthly Unit - June2014 - TS Park	28315	\$86.95	100-45200-305	\$86.95
06/03/2014	On-Site Sanitation Inc	Rental Monthly Unit - June2014 - Tennis Court	28316	\$87.64	100-45200-305	\$87.64
06/03/2014	SL - serco	Meter Reads - 05/29/2014	28317	\$310.00	601-43180-305	\$155.00
					605-43190-305	\$155.00
06/03/2014	FP Mailing Solutions	Postage Machine - May - September rental	28318	\$125.34	100-41430-230	\$125.34
06/03/2014	Press Publications	SWPPP Publication	28319	\$259.88	100-41130-351	\$259.88

## City of Birchwood Village

## Disbursements Register

06/06/2014

<u>Date</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Check #</u>	<u>Total</u>	<u>Account #</u>	<u>Amount</u>
06/03/2014	Payroll Period Ending 05/31/2014		28320	\$331.31	100-41400-100	\$331.31
06/03/2014	Lund, John	Emergency Tree Removal - June	28321	\$200.00	100-43135-305	\$200.00
06/05/2014	S&T Office Supplies	Office Supplies -FAX machine Ribbon	28322	\$38.99	100-41420-200	\$38.99
06/05/2014	City of Roseville	May 2014 IT/Phone Services	28323	\$417.50	100-41955-305 100-41955-305	\$48.75 \$368.75
06/05/2014	City of St. Anthony Village	Q2 UB Administration	28324	\$1,838.15	601-41500-305 605-41500-305	\$919.08 \$919.07
06/05/2014	Gopher State One Call	Locates - May 2014 (32 emails)	28325	\$44.95	601-42805-305	\$44.95
06/05/2014	Metropolitan Council Env. Service	Wastewater Service June 2014	28326	\$3,701.31	605-43190-217	\$3,701.31
06/05/2014	Manship Plumbing & Heating Inc	locate services/testing/Monthly Standby May 2014	28327	\$1,040.00	601-43180-305	\$1,040.00
06/06/2014	Menards - Maplewood	Steel Fence Post - Storm Damage	28328	\$9.18	100-41940-220	\$9.18
06/06/2014	TSE, INC	City Hall Janitorial Services 05/29/2014	28329	\$19.00	100-41940-305	\$19.00
06/06/2014	Hillcrest Animal Hospital	Animal Control	28330	\$180.50	100-42810-300	\$180.50
<b>Total For Period</b>				<b>\$62,211.02</b>		
<b>Total Year To Date</b>				<b>\$246,198.00</b>		

Fund Name: All Funds  
Date Range: 05/10/2014 to 06/06/2014

<u>Date</u>	<u>Remitter</u>	<u>Description</u>	<u>Receipt #</u>	<u>Total</u>	<u>Account #</u>	<u>Amount</u>
05/13/2014	Gibson, Shawna	John Lund Boat Slip Fee	1224	\$200.00	210-32260	\$200.00
05/13/2014	Champion Plumbing	21 Oakridge Dr invoice	1225	\$35.00	100-32210	\$35.00
05/13/2014	Ramsey/Washington Cable Commission	Kenny Ronnan Reimbursement	1226	\$156.25	100-36240	\$156.25
05/16/2014	Residents - via St Anthony Village	U/B 05/16/2014	1239	\$699.10	601-34110	\$209.20
					601-34170	\$7.41
					601-36140	\$50.00
					605-34190	\$432.49
05/21/2014	City of Birchwood Village	Transfer to Fund 401 Cap Project - PW	1231	\$40,739.44	401-39200	\$40,739.44
05/22/2014	Brichwood Community Club	Volunteer Recognition Donation	1232	\$100.00	100-36230	\$100.00
05/22/2014	Webber, Daniel	Boat Slip Fee	1233	\$200.00	210-32280	\$200.00
05/22/2014	Stangl, Thomas	Building Variance	1234	\$206.00	100-32210	\$206.00
05/22/2014	Residents - via St Anthony Village	U/B 05/01/2014	1235	\$280.55	601-34110	\$61.62
					601-34170	\$4.77
					605-34190	\$214.16
05/22/2014	Residents - via St Anthony Village	U/B 05/08/2014	1236	\$291.72	601-34110	\$69.20
					601-34170	\$4.77
					605-34190	\$217.75
05/22/2014	MMB	Trial Court Fees	1237	\$85.00	100-35100	\$85.00
05/28/2014	Residents - via St Anthony Village	U/B 05/28/2014	1238	\$386.01	601-34110	\$97.79
					601-34170	\$4.23
					601-36140	\$48.12
					605-34190	\$235.87

**Total For Period**

**\$43,379.07**

**Total Year To Date**

**\$124,124.61**

As of 12/31/2014

**General Fund**

	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
<b>Receipts:</b>			
General Property Taxes	\$326,299.00	\$4,579.87	(\$321,719.13)
Total Acct 310	\$326,299.00	\$4,579.87	(\$321,719.13)
Business Licenses and Permits	\$0.00	\$99.25	\$99.25
Total Acct 321	\$0.00	\$99.25	\$99.25
Building Permits	\$0.00	\$1,813.42	\$1,813.42
Dog Licenses	\$0.00	\$335.00	\$335.00
Spring Leaf Collection	\$0.00	\$975.00	\$975.00
Total Acct 322	\$0.00	\$3,123.42	\$3,123.42
Cable Comm. Grant	\$0.00	\$6,205.14	\$6,205.14
Total Acct 336	\$0.00	\$6,205.14	\$6,205.14
City Hall and Garage Rent	\$0.00	\$8.00	\$8.00
Total Acct 341	\$0.00	\$8.00	\$8.00
Fines	\$0.00	\$393.31	\$393.31
Total Acct 351	\$0.00	\$393.31	\$393.31
Miscellaneous	\$0.00	\$110.00	\$110.00
Total Acct 361	\$0.00	\$110.00	\$110.00
Interest Earnings	\$0.00	\$63.47	\$63.47
Zoning Permits	\$0.00	\$206.00	\$206.00
Contrib. and Donations-Private	\$0.00	\$595.00	\$595.00
Refund-Reimbursemnt-Dividend	\$0.00	\$1,212.23	\$1,212.23
Total Acct 362	\$0.00	\$2,076.70	\$2,076.70
<b>Total Revenues</b>	<b>\$326,299.00</b>	<b>\$16,595.69</b>	<b>(\$309,703.31)</b>
<b>Other Financing Sources:</b>			
Sale of Investments		\$0.00	
Transfers from other Funds		\$0.00	
<b>Disbursements:</b>			
GENERAL GOVERNMENT	\$0.00	\$0.40	(\$0.40)
Total Acct 410	\$0.00	\$0.40	(\$0.40)
Publishing	\$2,080.00	\$560.34	\$1,519.66
Total Acct 411	\$2,080.00	\$560.34	\$1,519.66
City Council	\$4,200.00	\$954.90	\$3,245.10
Total Acct 413	\$4,200.00	\$954.90	\$3,245.10
Clerk - Treasurer	\$70,000.00	\$29,277.77	\$40,722.23
Elections	\$4,650.00	\$470.00	\$4,180.00
Office Operations/Supplies	\$3,175.00	\$813.90	\$2,361.10
Postage/Postal Permits	\$650.00	\$676.02	(\$26.02)
Total Acct 414	\$78,475.00	\$31,237.69	\$47,237.31
Financial Administration	\$400.00	\$300.00	\$100.00

**City of Birchwood Village Financial Report by Account Number (YTD)**

**06/06/2014**

Accounting	\$2,000.00	\$0.00	\$2,000.00
Assessing	\$5,450.00	\$5,490.71	(\$40.71)
Total Acct 415	\$7,850.00	\$5,790.71	\$2,059.29
Legal Services	\$7,000.00	\$360.00	\$6,640.00
Engineer Service	\$7,000.00	\$2,911.05	\$4,088.95
Total Acct 416	\$14,000.00	\$3,271.05	\$10,728.95
Per Diem	\$600.00	\$475.00	\$125.00
Total Acct 418	\$600.00	\$475.00	\$125.00
Grants	\$0.00	\$919.00	(\$919.00)
Planning and Zoning	\$200.00	\$75.00	\$125.00
City Training and Development	\$3,163.00	\$0.00	\$3,163.00
City Hall-Gov't Buildings	\$9,000.00	\$2,220.30	\$6,779.70
City Insurance	\$8,190.00	\$0.00	\$8,190.00
Cable Eqpmt and Service	\$0.00	\$340.00	(\$340.00)
Phone/IT	\$0.00	\$3,195.06	(\$3,195.06)
Newsletter	\$125.00	\$0.00	\$125.00
Total Acct 419	\$20,678.00	\$6,749.36	\$13,928.64
Police	\$48,000.00	\$68.38	\$47,931.62
Total Acct 421	\$48,000.00	\$68.38	\$47,931.62
Fire	\$21,000.00	\$7,481.25	\$13,518.75
Total Acct 422	\$21,000.00	\$7,481.25	\$13,518.75
Building Inspection	\$8,100.00	\$2,327.35	\$5,772.65
Total Acct 424	\$8,100.00	\$2,327.35	\$5,772.65
Other Protection	\$100.00	\$0.00	\$100.00
Animal Control	\$600.00	\$444.19	\$155.81
Total Acct 428	\$700.00	\$444.19	\$255.81
PUBLIC WORKS	\$0.00	\$1,561.50	(\$1,561.50)
Total Acct 430	\$0.00	\$1,561.50	(\$1,561.50)
Streets and Road Mntnc	\$6,000.00	\$316.80	\$5,683.20
Street Sweeping	\$4,000.00	\$0.00	\$4,000.00
Ice and Snow Removal	\$16,000.00	\$18,136.34	(\$2,136.34)
Tree Removal	\$5,000.00	\$1,010.00	\$3,990.00
Utility - Drain Structure Care	\$2,000.00	\$0.00	\$2,000.00
Street Lights	\$15,000.00	\$7,536.87	\$7,463.13
Sewer Utility	\$0.00	\$733.54	(\$733.54)
Total Acct 431	\$48,000.00	\$27,733.55	\$20,266.45
Recycle	\$10,000.00	\$4,968.00	\$5,032.00
Total Acct 433	\$10,000.00	\$4,968.00	\$5,032.00
Lawn Care/Mntnc	\$13,000.00	\$293.56	\$12,706.44
Total Acct 450	\$13,000.00	\$293.56	\$12,706.44
Recreation	\$1,700.00	\$2,115.78	(\$415.78)
Total Acct 451	\$1,700.00	\$2,115.78	(\$415.78)
Parks	\$16,000.00	\$7,190.55	\$8,809.45
Total Acct 452	\$16,000.00	\$7,190.55	\$8,809.45
CONSERVATION - NATURAL RESOURC	\$1,916.00	\$0.00	\$1,916.00
Total Acct 461	\$1,916.00	\$0.00	\$1,916.00

**City of Birchwood Village Financial Report by Account Number (YTD)****06/06/2014**

Unallocated Expenditures	\$0.00	\$409.71	(\$409.71)
Total Acct 492	\$0.00	\$409.71	(\$409.71)
<b>Total Disbursements</b>	<b>\$296,299.00</b>	<b>\$103,633.27</b>	<b>\$192,665.73</b>
Other Financing Uses:			
Purchase of Investments		\$0.00	
Transfers to other Funds		\$40,739.44	
<b>Beginning Cash Balance</b>		<b>\$568,328.07</b>	
<b>Cash Balance as of 12/31/2014</b>		<b>\$440,551.05</b>	

**City of Birchwood Village Financial Report by Account Number (YTD)**

**06/06/2014**

**As of 12/31/2014**

<b>Special Rev Projects</b>	<u><b>Budget</b></u>	<u><b>Actual</b></u>	<u><b>Variance</b></u>
<b>Receipts:</b>			
Dock/Lift Permit Fee	\$0.00	\$2,100.00	\$2,100.00
Zoning App Fee	\$0.00	\$200.00	\$200.00
Total Acct 322	\$0.00	\$2,300.00	\$2,300.00
 <b>MISCELLANEOUS REVENUES</b>	 \$0.00	 \$35.00	 \$35.00
Total Acct 362	\$0.00	\$35.00	\$35.00
 <b>Total Revenues</b>	 \$0.00	 \$2,335.00	 \$2,335.00
 <b>Other Financing Sources:</b>			
Sale of Investments		\$0.00	
Transfers from other Funds		\$0.00	
 <b>Disbursements:</b>			
Parks	\$0.00	\$674.70	(\$674.70)
Total Acct 452	\$0.00	\$674.70	(\$674.70)
 <b>MISCELLANEOUS</b>	 \$0.00	 \$35.00	 (\$35.00)
Total Acct 490	\$0.00	\$35.00	(\$35.00)
 <b>Total Disbursements</b>	 \$0.00	 \$709.70	 (\$709.70)
 <b>Other Financing Uses:</b>			
Purchase of Investments		\$0.00	
Transfers to other Funds		\$0.00	
 <b>Beginning Cash Balance</b>		 \$11,477.21	
 <b>Cash Balance as of 12/31/2014</b>		 \$13,102.51	

**City of Birchwood Village** ~~gerim~~ **Financial Report by Account Number (YTD)**

**06/06/2014**

**As of 12/31/2014**

**Spec Rev - Warm House**

	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
Receipts:			
MISCELLANEOUS REVENUES	\$0.00	\$412.43	\$412.43
Contrib. and Donations-Private	\$0.00	\$550.00	\$550.00
Total Acct 362	\$0.00	\$962.43	\$962.43
<b>Total Revenues</b>	<b>\$0.00</b>	<b>\$962.43</b>	<b>\$962.43</b>
Other Financing Sources:			
Sale of Investments		\$0.00	
Transfers from other Funds		\$0.00	
Disbursements:			
Unallocated Expenditures	\$0.00	\$962.43	(\$962.43)
Total Acct 492	\$0.00	\$962.43	(\$962.43)
<b>Total Disbursements</b>	<b>\$0.00</b>	<b>\$962.43</b>	<b>(\$962.43)</b>
Other Financing Uses:			
Purchase of Investments		\$0.00	
Transfers to other Funds		\$0.00	
<b>Beginning Cash Balance</b>		<b>\$0.00</b>	
<b>Cash Balance as of 12/31/2014</b>		<b>\$0.00</b>	

**City of Birchwood Villagegerim Financial Report by Account Number (YTD)**

**06/06/2014**

**As of 12/31/2014**

<b>Sewer 2004 Bonds</b>	<u><b>Budget</b></u>	<u><b>Actual</b></u>	<u><b>Variance</b></u>
<b>Receipts:</b>			
<b>Total Revenues</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Other Financing Sources:</b>			
Sale of Investments		\$0.00	
Transfers from other Funds		\$0.00	
<b>Disbursements:</b>			
Assessing	\$0.00	\$15.00	(\$15.00)
Total Acct 415	\$0.00	\$15.00	(\$15.00)
Bond Payment	\$0.00	\$629.07	(\$629.07)
Total Acct 471	\$0.00	\$629.07	(\$629.07)
<b>Total Disbursements</b>	<b>\$0.00</b>	<b>\$644.07</b>	<b>(\$644.07)</b>
<b>Other Financing Uses:</b>			
Purchase of Investments		\$0.00	
Transfers to other Funds		\$0.00	
<b>Beginning Cash Balance</b>		<b>\$30,184.92</b>	
<b>Cash Balance as of 12/31/2014</b>		<b>\$29,540.85</b>	

**City of Birchwood Village Financial Report by Account Number (YTD)**

**06/06/2014**

**As of 12/31/2014**

**Birchwood In Re-hab Bond**

	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
Receipts:			
<b>Total Revenues</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
Other Financing Sources:			
Sale of Investments		\$0.00	
Transfers from other Funds		\$0.00	
Disbursements:			
Assessing	\$0.00	\$183.00	(\$183.00)
Total Acct 415	\$0.00	\$183.00	(\$183.00)
<b>Total Disbursements</b>	<b>\$0.00</b>	<b>\$183.00</b>	<b>(\$183.00)</b>
Other Financing Uses:			
Purchase of Investments		\$0.00	
Transfers to other Funds		\$0.00	
<b>Beginning Cash Balance</b>		<b>\$745.04</b>	
<b>Cash Balance as of 12/31/2014</b>		<b>\$562.04</b>	

**City of Birchwood Village Financial Report by Account Number (YTD)**

**06/06/2014**

As of 12/31/2014

**Sewer Re-hab 2008 Debt**

	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
Receipts:			
<b>Total Revenues</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
Other Financing Sources:			
Sale of Investments		\$0.00	
Transfers from other Funds		\$0.00	
Disbursements:			
Assessing	\$0.00	\$243.00	(\$243.00)
Total Acct 415	\$0.00	\$243.00	(\$243.00)
DEBT SERVICE	\$0.00	\$2,687.09	(\$2,687.09)
Total Acct 470	\$0.00	\$2,687.09	(\$2,687.09)
<b>Total Disbursements</b>	<b>\$0.00</b>	<b>\$2,930.09</b>	<b>(\$2,930.09)</b>
Other Financing Uses:			
Purchase of Investments		\$0.00	
Transfers to other Funds		\$0.00	
<b>Beginning Cash Balance</b>		<b>\$2,499.10</b>	
<b>Cash Balance as of 12/31/2014</b>		<b>(\$430.99)</b>	

**City of Birchwood Village** ~~Financial~~ **Financial Report by Account Number (YTD)**

**06/06/2014**

**As of 12/31/2014**

**Cap Project - PW**

	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
Receipts:			
<b>Total Revenues</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
Other Financing Sources:			
Sale of Investments		\$0.00	
Transfers from other Funds		\$40,739.44	
Disbursements:			
<b>Total Disbursements</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
Other Financing Uses:			
Purchase of Investments		\$0.00	
Transfers to other Funds		\$0.00	
<b>Beginning Cash Balance</b>		<b>\$5,726.27</b>	
<b>Cash Balance as of 12/31/2014</b>		<b>\$46,465.71</b>	

City of Birchwood Villagegerim Financial Report by Account Number (YTD)

06/06/2014

As of 12/31/2014

**Water Enterprise Fund**

	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
Receipts:			
Water Fee	\$0.00	\$21,654.69	\$21,654.69
Penalty - Late Water/Sewer	\$0.00	\$175.41	\$175.41
State and Misc fees	\$0.00	\$890.84	\$890.84
Total Acct 341	\$0.00	\$22,720.94	\$22,720.94
Miscellaneous	\$0.00	\$98.12	\$98.12
Total Acct 361	\$0.00	\$98.12	\$98.12
Interest Earnings	\$0.00	\$1.20	\$1.20
Total Acct 362	\$0.00	\$1.20	\$1.20
<b>Total Revenues</b>	<b>\$0.00</b>	<b>\$22,820.26</b>	<b>\$22,820.26</b>
Other Financing Sources:			
Sale of Investments		\$0.00	
Transfers from other Funds		\$0.00	
Disbursements:			
Office Operations/Supplies	\$0.00	\$106.64	(\$106.64)
Postage/Postal Permits	\$0.00	\$126.06	(\$126.06)
Total Acct 414	\$0.00	\$232.70	(\$232.70)
Financial Administration	\$0.00	\$2,651.09	(\$2,651.09)
Assessing	\$0.00	\$16.50	(\$16.50)
Total Acct 415	\$0.00	\$2,667.59	(\$2,667.59)
Utility Locates	\$0.00	\$232.45	(\$232.45)
Total Acct 428	\$0.00	\$232.45	(\$232.45)
Water Utility	\$0.00	\$24,575.04	(\$24,575.04)
Wtr/Swr Emergency	\$0.00	\$26,295.00	(\$26,295.00)
Total Acct 431	\$0.00	\$50,870.04	(\$50,870.04)
<b>Total Disbursements</b>	<b>\$0.00</b>	<b>\$54,002.78</b>	<b>(\$54,002.78)</b>
Other Financing Uses:			
Purchase of Investments		\$0.00	
Transfers to other Funds		\$0.00	
<b>Beginning Cash Balance</b>		<b>\$23,834.51</b>	
<b>Cash Balance as of 12/31/2014</b>		<b>(\$7,348.01)</b>	

City of Birchwood Village Financial Report by Account Number (YTD)

06/06/2014

As of 12/31/2014

**Sewer Enterprise Fund**

	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
Receipts:			
Penalty - Late Water/Sewer	\$0.00	\$273.73	\$273.73
Sewer Fee	\$0.00	\$40,392.06	\$40,392.06
Total Acct 341	\$0.00	\$40,665.79	\$40,665.79
Interest Earnings	\$0.00	\$6.00	\$6.00
Total Acct 362	\$0.00	\$6.00	\$6.00
<b>Total Revenues</b>	<b>\$0.00</b>	<b>\$40,671.79</b>	<b>\$40,671.79</b>
Other Financing Sources:			
Sale of Investments		\$0.00	
Transfers from other Funds		\$0.00	
Disbursements:			
Office Operations/Supplies	\$0.00	\$106.64	(\$106.64)
Postage/Postal Permits	\$0.00	\$126.06	(\$126.06)
Total Acct 414	\$0.00	\$232.70	(\$232.70)
Financial Administration	\$0.00	\$2,651.08	(\$2,651.08)
Assessing	\$0.00	\$16.50	(\$16.50)
Total Acct 415	\$0.00	\$2,667.58	(\$2,667.58)
Engineer Service	\$0.00	\$225.00	(\$225.00)
Total Acct 416	\$0.00	\$225.00	(\$225.00)
Sewer Utility	\$0.00	\$39,267.94	(\$39,267.94)
Total Acct 431	\$0.00	\$39,267.94	(\$39,267.94)
<b>Total Disbursements</b>	<b>\$0.00</b>	<b>\$42,393.22</b>	<b>(\$42,393.22)</b>
Other Financing Uses:			
Purchase of Investments		\$0.00	
Transfers to other Funds		\$0.00	
<b>Beginning Cash Balance</b>		<b>\$40,829.33</b>	
<b>Cash Balance as of 12/31/2014</b>		<b>\$39,107.90</b>	

**City of Birchwood Village Interim Financial Report by Account Number (YTD)**

**06/06/2014**

**As of 12/31/2014**

**Sewer Infrastructure**

	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
Receipts:			
<b>Total Revenues</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
Other Financing Sources:			
Sale of Investments		\$0.00	
Transfers from other Funds		\$0.00	
Disbursements:			
<b>Total Disbursements</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
Other Financing Uses:			
Purchase of Investments		\$0.00	
Transfers to other Funds		\$0.00	
<b>Beginning Cash Balance</b>		<b>\$30,000.00</b>	
<b>Cash Balance as of 12/31/2014</b>		<b>\$30,000.00</b>	

As of 06/06/2014  
 Fiscal Year:2014

<u>Name of Fund</u>	<u>Beginning Balance</u>	<u>Total Receipts</u>	<u>Total Disbursements</u>	<u>Ending Balance</u>
General Fund	\$568,328.07	\$16,595.69	\$144,372.71	\$440,551.05
Special Rev Projects	\$11,477.21	\$2,335.00	\$709.70	\$13,102.51
Spec Rev - Warm House	\$0.00	\$962.43	\$962.43	\$0.00
Sewer 2004 Bonds	\$30,184.92	\$0.00	\$644.07	\$29,540.85
Birchwood In Re-hab Bond	\$745.04	\$0.00	\$183.00	\$562.04
Sewer Re-hab 2008 Debt	\$2,499.10	\$0.00	\$2,930.09	(\$430.99)
Cap Project - PW	\$5,726.27	\$40,739.44	\$0.00	\$46,465.71
Water Enterprise Fund	\$23,834.51	\$22,820.26	\$54,002.78	(\$7,348.01)
Sewer Enterprise Fund	\$40,829.33	\$40,671.79	\$42,393.22	\$39,107.90
Sewer Infrastructure	\$30,000.00	\$0.00	\$0.00	\$30,000.00
<b>Total</b>	<b>\$713,624.45</b>	<b>\$124,124.61</b>	<b>\$246,198.00</b>	<b>\$591,551.06</b>



CONNELLY INDUSTRIAL ELECTRONICS, INCORPORATED

June 3, 2014

City of Birchwood Village  
Mayor Mary Wingfield  
Chris Mickelson  
207 Birchwood Avenue  
Birchwood, MN 55110

Ref: Lift Station Report from a controls perspective

To All,

I am formatting this report into these sub categories:

General  
Reporting  
Mechanical/Safety

**GENERAL:**

All the lift stations reviewed need updating in one form or another.

**REPORTING:**

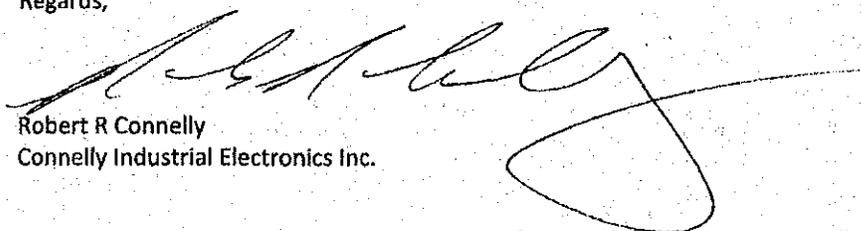
The reporting components of the three lift station panels are in need of an update very soon. The radios are unsupported and the controls are no longer available. Even the enclosures are splintering and falling apart. I have provided details along with an estimated price to correct this deficiency under a separate proposal/quotation cover. The path study is done and I recommend updating the reporting instrumentation and transmitting the alarms and pump run information to White Bear Township. White Bear Township has a two year old SCADA system that your "New Reporting Controls" will dovetail with well. The completed radio path and communications study to WBT reveals that this will not be a problem.

**MECHANICAL/SAFETY:**

The lift stations you have in your community have a wet pit (water) and a dry pit (pumps and controls). This configuration is less safe and more costly for the operators to service. When the operators check on your stations, one operator will descend into the dry pit to check and repair problems while the other operator stands by above to assist in the event of a fall or fume issue. The correct/safe configuration will be to convert your "dry pit" into a valve access pit and install new submersible pumps into the "wet pit" side and have the controls above ground in a vented skirt enclosure. This will allow one operator to attend to most station checks and more importantly increase the safety factor. This is not a change you will make overnight, but please plan for this as soon as possible. For further information on this conversion I would recommend dialog with White Bear Township. They have been going through this conversion as their budget allows. They may also be able to show you a lift station after conversion to assist in conceptualizing the change.

If you have any questions, please don't hesitate to give me a call 651-773-5422 office or 651-247-0299 cell.

Regards,

  
Robert R Connelly  
Connelly Industrial Electronics Inc.



CONNELLY INDUSTRIAL ELECTRONICS, INCORPORATED

**TO:** City of Birchwood Village  
Mayor Mary Wingfield  
207 Birchwood Avenue  
Birchwood, MN 55110

**QUOTATION/PROPOSAL NO.:**  
CIE140527\_BirchwoodVillageQT

**DATE:** May 27, 2004

**SUBJECT:** Birchwood SCADA Project

**F.O.B.:** Factory

**SITES:** LS No. 1, LS No. 2, LS No. 4  
And WBT Public Works CTU

**SHIPMENT:** 6 - 8 Weeks after Receipt  
of an Approved order

**Quote Expires:** 90 Days

**PAGE 1 OF 3**

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## QUOTATION/PROPOSAL

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This quotation constitutes an offer to furnish the items listed subject to terms and conditions stated hereon, receipt of your purchase order by CIE, Centerville, MN, and a written acceptance of your order by CIE as follows:

*Connelly Industrial meets all requirements of the specifications and takes no exception to them. We are a UL approved systems integrator and all panels and components proposed for this project will be UL labeled/listed as required.*

**A. WBT Public Works CTU: Labor Only**

1 Lot HMI - Tech Labor Programming Services to integrate each Birchwood Lift Station site in to the existing SCADA System at White Bear Township Public Works CTU

**B. BIRCHWOOD Lift Station No. 1, No. 2, and No. 3 Remote Panels:**

**Materials for each panel include:**

1 Stainless Steel Enclosure 20x20x08 and Sub-Panel  
1 Enclosure Heater with adjustable thermostat control  
1 90W 24V DC Power Supply  
1 Grounding Bar  
1 GFI Receptacle  
1 2Amp Panel Breaker  
1 5Amp Panel Breaker  
1 10Amp Panel Breaker

- 1 120V 1-Phase TVSS
  - 1 4 Port Ethernet Switch
  - 2 Cat 5 Cables
  - 1 MicroLogix 1400 Programmable PLC
  - 1 Phoenix UPS with Battery Back-up
  - 1 RF Lightning Protector ERICO
  - 1 Lot Viper-SC 100 Base Remote Radio including LMR400 Cable, Connectors, and Yagi Antenna w/U Bolt Mounting Kit
  - 1 Lot Panel Components to include Grounding Kit, 3FT SuperFlex Jumper Cable TNC Male to N Male
  - One (1) Lot for all other components and control devices: relays, sockets, fuses, fuse holders, terminals, legend plates, Panduit, wire labeling, and wiring.
- C One (1) Lot** Fiberglass Omni Base Station Antenna, N Female and OMNI Mounting bracket
- D One (1) Lot** ACAD Drawings and As-Built Schematics including electronic copy.
- E One (1) Lot** Shipping Charges for delivery of all equipment to jobsite.
- F One (1) Lot** Engineering, Programming, Panel Assembly, and On-Site Startup Supervision/Owner Training for each station

**Net price for Items A through F ----- \$ 26,155.00**

**NOT INCLUDED IN PRICING:**

- Sales or use tax – TAX EXEMPT
- Other Pump Station Maintenance
- Pipe, Valve, Fittings or any kind – unless specifically noted otherwise
- Wire, cable, or conduit – unless specifically noted otherwise
- Wire Termination Labor – unless specifically noted otherwise
- License, permits, bonds, or electrical inspection fees
- Removal or disposal of any existing equipment
- Excavation or backfill work of any kind
- Concrete work of any kind
- Unloading of equipment from delivery trucks or temporary storage thereof
- Labor for any other miscellaneous equipment or services required to facilitate installation and interconnection of components other than specified

**\*\*\*Electrician Services is not included in the above quote. If you would like us to coordinate the electrician services into our proposal, we would be more than happy to do so. Thank you.**

**QUOTATION/PROPOSAL NO.:**  
CIE140527\_BirchwoodVillageQT

**DATE:** May 27, 2014

**PAGE 3 OF 3**

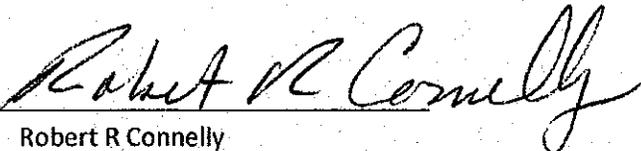
We wish to point out:

OUR TERMS OF PAYMENT ARE NET 30 DAYS FROM DATE OF INVOICE OR DATE OF SHIPMENT, WHICH EVER COMES FIRST, UNLESS STARTUP SERVICE IS REQUIRED PRIOR TO THE EXPIRATION OF THE 30 DAYS, IN WHICH CASE PAYMENT IS DUE IN FULL PRIOR TO STARTUP, WITH NO RETAINAGE ALLOWED. ANY BALANCE REMAINING DUE 31 DAYS BEYOND THE INVOICE DATE WILL BE SUBJECT TO A 1.5 PERCENT MONTHLY SERVICE FEE UNTIL PAID.

CONNELLY INDUSTRIAL ELECTRONICS (CIE) SHALL NOT BE HELD RESPONSIBLE FOR, OR SHALL ACCEPT ANY BACKCHARGES FOR LIQUIDATED DAMAGES RESULTING FROM FAILURE OF THE CONTRACTOR TO COMPLETE THE PROJECT CONTRACT ON TIME, OR ANY EXTRA ENGINEERING COSTS NECESSITATED BY THE CONTINUANCE OF WORK BEYOND THE SPECIFIED COMPLETION DATE. CIE ANTICIPATES DELIVERY OF APPROVAL DRAWINGS AND MATERIAL/EQUIPMENT IN ACCORDANCE WITH THE PERIODS STATED ON PAGE 1 OF THIS QUOTATION/PROPOSAL. MATERIAL SUPPLIERS/MANUFACTURERS HAVE BEEN EXTENDING DELIVERY SCHEDULES WITHOUT PRIOR NOTICE. CIE CANNOT ASSUME ANY RESPONSIBILITY FOR DELAYS DUE TO THE UNAVAILABILITY OF MATERIAL OR EQUIPMENT WHICH IS BEYOND OUR CONTROL.

UNLESS STATED OTHERWISE, THE WARRANTY PERIOD FOR EQUIPMENT PROVIDED UNDER THIS QUOTATION/PROPOSAL SHALL BE ONE (1) YEAR FROM DATE OF STARTUP, NOT TO EXCEED 18 MONTHS FROM DATE OF SHIPMENT. EXTENDED WARRANTIES ARE AVAILABLE AND WILL BE QUOTED UPON REQUEST. THE WARRANTY PERIOD INCLUDED IN THE ABOVE SELL PRICE(S) FOR EQUIPMENT PROVIDED UNDER THIS QUOTATION/PROPOSAL EXPRESSLY EXCLUDES THOSE ITEMS NORMALLY CONSUMED IN SERVICE. EXAMPLES: LIGHT BULBS, FUSES, ETC.

Respectfully submitted,  
CONNELLY INDUSTRIAL ELECTRONICS

By   
Robert R Connelly

To expedite handling and confirmation, you may sign below and forward as your order for equipment quoted above.

Purchase Order No. \_\_\_\_\_ Total Net Price \$ \_\_\_\_\_

Customer Firm Name \_\_\_\_\_

Authorized By \_\_\_\_\_ Date \_\_\_\_\_



CASHIER:  
PLEASE  
STAPLE  
RECEIPT  
HERE.

SPECIAL ORDER CONTRACT  
GUEST COPY

STORE # 3059 MAPL      PHONE: (651) 482-0007  
2280 Maplewood Drive      FAX: (651) 482-8957  
Maplewood, MN 55109

THANK YOU!

GUEST NAME - ADDRESS - PHONE	
Xx, Xx	
123	
White Bear Lake, MN 55110	
Ph: (651) 567-5309	

ESTIMATED ARRIVAL DATE	
NOT BINDING ON MENARD, INC.	
BASED ON PROMISES BY OTHERS 06/06/14	
SOLD BY	ORDER DATE
HEATHER M.	05/30/14
EMAIL:	
JOB DESC:	

QTY ORDERED	DESCRIPTION	SKU	UNIT PRICE	EXTENDED PRICE
22 EACH	ULTRA EXT FLT PAINT WHITE	41545XC PP&S 5G 554-2017	99.00	2,178.00

*Hockey rink*

This is a quote valid today. This quote becomes an order upon payment and a valid Menards receipt for this order is attached.

READ THIS CONTRACT CAREFULLY. The terms and conditions set forth in this document are a complete and final expression of the parties. The contract cannot be altered except by written instrument explicitly signed and executed by the General Manager. Any and all claims under this contract must be brought within one year of purchase. "Custom made" special order merchandise purchased from Menards is NON-REFUNDABLE. "Non-custom made" Special order product may be refunded at Menards sole discretion with a 25% restocking fee. Purchaser is responsible for providing to Menards all measurements, sizes, and colors stated above. Purchaser's exclusive remedy, if any product is defective or fails to conform to the terms of the contract, is replacement of the product. All defects and non-conformities must be reported to Menards within 3 days of receiving the product. Purchaser understands that all product is sold "AS IS," and the manufacturer's warranty, if any, is controlling. **MENARDS MAKES NO WARRANTIES, EXPRESS OR IMPLIED AS TO THE MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE OF THE PRODUCT.** There are no representations that the products listed herein meet local, state, or federal code requirements. Menards liability shall not exceed the purchase price of the products sold. **MENARDS SHALL NOT BE LIABLE FOR ANY SPECIAL, INCIDENTAL, OR CONSEQUENTIAL DAMAGES.** Menards agrees to email Purchaser when the product is available for pick-up. If Purchaser fails to provide an email address, it is Purchaser's responsibility to check the status of the order by visiting Menards.com. If Purchaser refuses or fails to pick up the product within 15 days from the date of its availability, Menards may liquidate the product and shall be entitled to a 25% restocking fee. Menards may withhold any payment received as partial satisfaction. Purchaser agrees that Menards is not liable if the vendor, which supplies the product on this contract, fails to perform. Purchaser agrees that any and all controversies or claims arising out of or relating to this contract, or the breach thereof, shall be settled by binding arbitration administered by the American Arbitration Association under its applicable Consumer or Commercial Arbitration Rules. **YOUR PURCHASE OF THE PRODUCT ON THIS CONTRACT CONSTITUTES YOUR AGREEMENT TO ALL TERMS AND CONDITIONS STATED ABOVE.**

SUB-TOTAL:	2,178.00
SHIPPING:	0.00
PRE-TAX TOTAL:	2,178.00
VENDOR: EAU CLAIRE DISTRIBUTION	
For the most accurate and up-to-date status of your order, please visit:	
<b>www.menards.com</b>	

If this is a partial pickup, please verify all quantities/items being signed for. Menards is not responsible for shortages after leaving the yard.



605.029

MINIATURE VIETNAMESE POT-BELLIED PIGS.

(1) Restrictions. Miniature Vietnamese Potbellied Pigs may be kept within the City limits if it is kept as a "Domestic-House Pet" as defined in Code 605.010 (1), and shall be subject to the following conditions:

- (a) The possession of a Vietnamese Potbellied Pig is limited to two (2) per residence.
- (b) Male Vietnamese Potbellied Pigs must be neutered when they reach the age of four weeks.
- (c) Adult Vietnamese Potbellied Pigs shall not weigh more than 100 pounds or stand more than 22 inches at the shoulders.
- (d) Vietnamese Potbellied Pigs shall undergo a blood test to show that the animal is free from pseudorabies.

(2) Consent. The applicant for any permit required under the provisions of this section shall provide with the application the written consent of seventy-five (75) percent of the owners or occupants of real property within the City and within 100 feet of the outer boundaries of the premises for which the permit is being requested. However, where a street or right-of-way separates the premises for which the permit is being requested from the other neighboring property, no consent is required from the owners or occupants or property located on the opposite side of the street or right-of-way.

(3) License. No person shall keep, maintain Vietnamese pot-bellied pigs on property located within the City of Birchwood Village unless a license is obtained pursuant to the provisions stated herein. Application shall be made on a form provided by the city Clerk. The fee shall be established from time to time by resolution as set forth in Chapter 701.

(i) A license shall be issued for a period of two years

(ii) Upon completion of the application form, receipt of the license fee, and proof that the Vietnamese potbellied pig is free from pseudorabies, the City Clerk shall cause a license to be issued to the applicant.

(4) Inspection, The Animal Control Officer shall, at any reasonable time, be permitted upon the premises where Vietnamese pot-bellied pig(s) are kept for the purpose of making an inspection to determine compliance with this Chapter.

605.065. Animals other than dogs or cats or those licensed under Chapter 605, shall be impounded when found running at large within the City limits and disposed of in accordance with law.

605.071 The owner shall be entitled to resume possession of any impounded ~~dog~~ animal, except as herein provided in the cases of certain dogs, upon compliance with the license provisions of 605.020, 605.028 or 605.029 of this Code and the payment of impoundment fees set forth herein.